

Council Information Packet  
 Table of Contents  
 Friday, May 25, 2018

	Pages
Table of Contents	1
The Grid – Council Meetings Schedule	2-7
Agency Funding Casper Community Greenhouse Project 03.15.18	8-14
Agency Funding Wyoming Food for Thought Project 03.18.18	15-18
City & Town Population Estimates for July 2017	19-24
Community Promotions Casper Amateur Hockey Club Final Report	25-30
Community Promotions Casper Soccer Fall Classic Final Report	31-36
Community Promotions Special Olympics Fall Tournament Final Report	37-42
Community Promotions Summer Sports Final Report	43-48
Correspondence from Shellard Copy of Natrona County Weed & Pest Board Re: Master Gardener	49-50
Correspondence from Phillips Copy of Natrona County Weed & Pest Board Re: Master Gardener	51-52
Invitation ENGAGE Summit	53-56
Meters and Smart Meter Analysis Memo	57-64

**The Grid**

A working draft of Council Meeting Agendas

**May 29, 2018**

**Councilmembers Absent:**

<b>Special Work Session Meeting Agenda Items</b>	Recommendation	Allotted Time	Beginning Time
Executive Session - Personnel (conduct judge interviews)			4:30

**June 1-8: Mayor makes an offer and Support Services Director will assist with initiating executive level background check, negotiating/writing employment agreement.**

**June 5, 2018**

**Councilmembers Absent:**

<b>Regular Council Meeting Agenda Items</b>	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
<b>C = Item is on Consent                      N = Item is <u>not</u> on Consent</b>					
Pre-meeting: Agenda Review					
Pre-meeting: Executive Session Minutes - May 15 & May 29 Personnel					
Pre-meeting: Cemetery Fee Increase					
Approve May 15 Regular Meeting and May 15 & May 29 Executive Session minutes					
Bright Spot in Reverse: CNFR presenting plaque to City Council for 20th Anniversary (Dave Park and Roger Walters)					
Establish Public Hearing for Amendments to the Building Code.	C				C
Establish Public Hearing on FY18 Budget Amendments.	C				C
Establish Public Hearing on FY19 Budget Adoption	C				C
Establish Public Hearing for the Transfer of Ownership for Retail Liquor License No. 7, Owned by Love Holdings LLC, d/b/a C85 @ The Branding Iron, Located at 129 West 2nd Street to One Two Nine Hospitality, LLC d/b/a C85 @ The Branding Iron, Located at 129 West 2nd Street.	C				C
Wireless Communication Ordinance Amendments.		C	C		
MVPP 3rd reading ordinance			C		
Amending Casper Municipal Code Section 1.28.010E – General Penalty - for a Violation of City Code Section 5.08.370 (Minors-Possession of Alcohol or Public Intoxication). 3rd reading			C		
Authorizing a Collective Bargaining Agreement for 2018-2020 between the City of Casper and the Fire Fighters Local Union 904, I.A.F.F., AFL-CIO.				C	
Approving a Contract for Professional Services with Nelson/Nygaard Consulting Associates, Inc., for the Long Range Transportation Plan, in an Amount not to Exceed \$318,249.				C	
Wyoming Smart Capital Network Amendment.				C	
Establishing Fees for the Metropolitan Animal Control Facility and Rescinding Resolution No. 13-236.				C	



**The Grid**

A working draft of Council Meeting Agendas

**June 12, 2018**

**Councilmembers Absent:**

<b>Work Session Meeting Agenda Items</b>	<b>Recommendation</b>	<b>Allotted Time</b>	<b>Beginning Time</b>
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
FY18 Budget Amendment (Tom Pitlick)	Move Forward for Approval	20 min	4:30
CEC Audit Review (Tom Pitlick)		20 min	4:50
International Building Code Changes (Liz Becher)	Move Forward for Approval	20 min	5:10
Casper Area Transportation Coalition (C.A.T.C.) (Liz Becher, Aaron Kloke)		20 min	5:30
Agenda Review		20 min	5:50
Legislative Update	Direction Requested	20 min	6:10
Council Around the Table	Information Only	45 min	6:30
Approximate Ending Time			7:15

**June 19, 2018**

**Councilmembers Absent:**

<b>Regular Council Meeting Agenda Items</b>	<b>Est. Public Hearing</b>	<b>Public Hearing</b>	<b>Ordinances</b>	<b>Resolutions</b>	<b>Minute Action</b>
<p><b>C = Item is on Consent                      N = Item is <u>not</u> on Consent</b></p>					
Pre-meeting: Agenda Review					
Public Hearing on Building Code Amendments.		C	C		
Public Hearing on FY18 Budget Amendments.		C		C	
Public Hearing on FY19 Budget Adoption		C		C	
Public Hearing on Transfer of Ownership for Retail Liquor License No. 7, Owned by Love Holdings LLC, d/b/a C85 @ The Branding Iron, Located at 129 West 2nd Street to One Two Nine Hospitality, LLC d/b/a C85 @ The Branding Iron, Located at 129 West 2nd Street.		C			C
Municipal Court Judge Contract				C	
Cemetery Fee Increases				C	
Requesting Natrona County Continue to Collect 8 Mills of Property Taxes on Behalf of the City of Casper.				C	
Authorizing a Procurement Agreement with KROHNE, Inc., in the Amount of \$45,098, for the Purchase of Magnetic Flow Meters to be Installed in the Pratt, North Park, Mountain Road, and Southwest Water Booster Stations.				C	
Authorizing a Professional Services Agreement with Thyssenkrupp Elevator for the Servicing of City Owned Elevators.					C
Target date for approval of Judge Contract. Official start dated beginning of pay period being June 25.					

**The Grid**

A working draft of Council Meeting Agendas

**June 26, 2018 Councilmembers Absent:**

<b>Work Session Meeting Agenda Items</b>	<b>Recommendation</b>	<b>Allotted Time</b>	<b>Beginning Time</b>
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Parking Study		20 min	4:30
Service Line Warranties of America- Sewer Line Protection Plan (Andrew Beamer)	Information Only	20 min	4:50
Sole Source- Pax Water Storage Tank Mixer (Andrew Beamer)		20 min	5:10
Sole Source- Caterpillar Compactor & Front End Loader (Andrew Beamer)		20 min	5:30
Agenda Review	Direction Requested	20 min	5:50
Legislative Update	Information Only	20 min	6:10
Council Around the Table	Information Only	45 min	6:30
Approximate Ending Time			7:15

**July 3, 2018 Councilmembers Absent:**

<b>Regular Council Meeting Agenda Items</b>	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
	C = Item is on Consent      N = Item is <u>not</u> on Consent				

**July 10, 2018 Councilmembers Absent:**

<b>Work Session Meeting Agenda Items</b>	<b>Recommendation</b>	<b>Allotted</b>	<b>Beginning</b>
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
I-25 Marginal - Cooperative Agreement		20 min	4:30
		20 min	4:50
		20 min	5:10
		20 min	5:40
Agenda Review		20 min	6:00
Legislative Update	Direction Requested	20 min	6:45
Council Around the Table	Information Only	45 min	7:05
Approximate Ending Time			7:50



**The Grid**

A working draft of Council Meeting Agendas

**August 14, 2018**

**Councilmembers Absent:**

<b>Work Session Meeting Agenda Items</b>	<b>Recommendation</b>	<b>Allotted</b>	<b>Beginning</b>
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
		20 min	4:30
		20 min	4:50
		20 min	5:10
		20 min	5:40
Agenda Review		20 min	6:00
Legislative Update	Direction Requested	20 min	6:45
Council Around the Table	Information Only	45 min	7:05
Approximate Ending Time			7:50

<b>Upcoming Work Session Agenda Items</b>
UBER (Taxi Ordinance Change)
Spay & Neuter Code Discussion - Review of Needs
Pre-Annexation & Island Annexation
City of Casper App/Citizen Engagement
Liquor Ordinance, Part II
Demerit Point Revisions (Chief McPheeters) Alcohol Demerit Structure: What is the public position? Do you want us to be proactive like we are going or are we ok with the current state?
Dog Attacks/Bites - Penalties for Impound
Downtown Parking Study Implementation
Accepting Natrona County Hazard Mitigation Plan & Emergency Response Plan
Goodstein Lot Lease (Long Term Plan)
Lifelight Service Insurance



# FY 2018 Specific Entity and One Cent Quarterly Report

*Please file this form at the conclusion of the quarter. Failure to complete and send in this form could result in a denial of payment for any current or future funding.*

Organization: Casper Community Greenhouse Project	Program/ Event: School Garden Programs		
Contact Person: LeAnn Miller Please Select One:	Phone Number: 307-277-7303_____ Date: 03/15/18		
1 <sup>st</sup> QuarterXX	2 <sup>nd</sup> Quarter_____	3 <sup>rd</sup> Quarter_____	4 <sup>th</sup> Quarter_____

## 1. Mission

### Casper Community Greenhouse Project: Mission, Vision, & Objectives

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#### Mission

The Casper Community Greenhouse Project's mission is to produce fresh and healthy local food for the Casper community, in a way that educates and foster's community involvement.

#### Aim

Build, develop and operate a local destination designed to promote urban and rural agriculture and the health and well-being of the community.

#### Vision

**Develop** an innovated space that produces fresh, healthy produce, an attractive green space and educational center.

**Produce** enough food to supply the community fresh, healthy food while generating enough revenue to remain sustainable.

**Provide** environment for the community to learn about nutrition, food and the scientific process of producing it.

**Expand** the community greenhouse initiatives to other communities of Wyoming.

**Collaborate** with educational institutions to develop a technical path for people seeking job skills in greenhouse operation and management.

**Teach** students about ecosystems and the symbiotic relationship between them.

**Provide** educational space for students of all ages to participate in growing food.



## 2. Financial Information

I have attached our revised budget: We are currently using the funds from the city to leverage matching funds for a USDA grant we have applied for. (Farm 2 School Promotion Grant) We are anticipating to build at least two more greenhouses at Journey (the formerly closed Mills) and Pineview Elementary School. Along with the greenhouses we will grant stipend money for a greenhouse caretaker. See attachment.

## 3. Program significance

- a. We strategically concentrated on the school greenhouse projects. We had partnered with Mills (now Journey) Elementary School and have been instrumental with the outdoor learning center, aquaponics system, garden club, and partnerships with FFA, and Star Lane. The Evansville Elementary was our second project and we helped to find funding, organize volunteers and actually build a 24 x 50 teaching greenhouse. Utilizing our volunteer base we spent every weekend of the summer building and furnishing the greenhouse. The CCGP paid for two aquaponics system, and amended dirt for the outdoor learning center and partnered with several entities to hook up electric, gas and other items necessary for the operation. It is with great pleasure we have created a successful learning environment. We are in the middle of our second survey to measure the increase of knowledge of vegetables and nutrition as we speak. The population of Journey and Evansville is lower income, these targeted areas are where we can make the most impact.
- b. When the school district closed the Mills school we redirected our efforts and have purchased and will construct the new 24' x 48' greenhouse at the new Journey Elementary School. The construction will begin as soon as the concrete has been completed. This should be complete by the middle of May 2018. It is the intention to dedicate the greenhouse before school lets out for summer. We have included a stipend for a greenhouse manager to attend to the greenhouse during the summer months as well as the school year for both Journey and Evansville.
- c. The monies leveraged for the F2S grant will purchase and construct a third greenhouse at Pineview Elementary School. All activities, support, and resources continue with this school as we move forward. We are currently working with Oregon Trail Elementary on a hoop house, Paradise Valley Elementary with resources CY Junior High on a possible fourth greenhouse.
- d. We are underway to complete fundraising events to help subsidize and attain sustainability.
- e. We have purposely targeted schools with low income and high numbers for Free and Reduced lunches. (Journey 68% and Evansville 72%) Our aim is to educate that growing their own food will be much more economical and more nutritious. We have seen significant improvement in attitude toward food and nutrition, i.e. the kids at Mills Elementary School requesting carrots and veggies for snacks, requesting the school district not send sugared drinks to them for snacks, etc. The Evansville Elementary population utilizes classes in the greenhouse regularly. They use several types of growing dynamics. The Aquaponics system inside the greenhouse is in full bloom, the raised bed in the middle of the greenhouse for herbs and vegetables and the traditional outdoor center with dirt, drip system and seasonal growing. The garden clubs and cooking clubs are in full swing, meeting weekly at both schools.

## 4. Results

- a. Learning about nutrition, growing food and to be sustainable
- b. We are using WYSAC for pre, and post surveys as well as results throughout the project. The second survey is underway currently.
- c. From the attitude of the children and parents we are seeing tremendous results. Mills Elementary is in its third year with a Mother's Day Plant sale and it sells out. We visit with the attendees and have had very positive feedback about the success of the program. Garden Clubs at both schools have increased the numbers of attendees by double. We have schools and parents reaching out to us to work with them on similar projects
- d. The Greenhouse project impacts all areas of learning and most importantly changes the attitude about health and healthy eating. In effect will be creating a healthier community.

## 5. Program Results/Impacts

- a. We built an outdoor learning system, aquaponics system and helped with Mothers Day Sales at Mills, we built a complete greenhouse with our labor, installed two aquaponics systems, reverse osmosis system, shelving, outdoor learning center and plants. We will have our third project complete by end of May 2018.
- b. The schools are engaged, they have purpose and buy in with the concept and are taking it home with plants, gardens of their own and better eating habits, in turn healthier attitudes and lifestyles.
- c. We are seeing an interest in backyard gardening, better eating habits, and lifestyle changes.

## 6. Results Analysis

- a. We can do a better job of analytics, with actual numbers.
- b. We are implementing a survey, and keeping better data records.

## 7. Attendance and Participation

Journey Elementary School population (every student and teacher)  
Evansville Elementary population (every student and teacher)  
Pineview Elementary population (every student and teacher)







# Journey Elementary School

2401 Hickory Street ☐ Casper, WY 82604  
Phone (307) 253-3700 ☐ Fax (307) 253-3791

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May 4, 2017

Casper Community Greenhouse Project  
P.O. Box 50465  
Casper, WY 82601

Dear Jude Buchanan-Sandoval and LeAnn Miller,

I'm the principal at Mills Elementary and have been here for 15 years. In the spring of 2010, our school community had raised enough money to purchase a greenhouse. In the last 7 years it has provided many learning opportunities for our students including community service projects, partner mentors with high school students from Star Lane Center, small business learning, curriculum work in Greenhouse Club and Project-Based Learning in grades K-5. It has become an invaluable asset in our work with kids.

A new opportunity presented itself and our school is moving to a new site in the Fall of 2017. We are excited for this move as it will bring a new building and land with many more possibilities to engage our students. Our current greenhouse will be donated to a non-profit to remain in the Mills community. The greenhouse has been the cornerstone of our work at Mills Elementary. It is part of who we are. I am coming to you requesting support to help sustain our work. We are respectfully requesting a large commercial greenhouse to support large classes. We have matching funds of \$25,000 to support this work.

We are in need of a total of \$120,640.00. This covers the cost of the greenhouse and a greenhouse manager to run and maintain it as well as teach students for a three year period. We have paid for the utilities to be tapped out of the new building. We have worked with an engineer to plan the foundation and are in contract with Redline Concrete to complete it. We would respectfully request that your support begin by June 1, 2017 in order to work with the contractors and be prepared for the school opening in September. Since we are a non-profit, your generous donation would be tax deductible. If you're willing to donate, NCSD #1 accepts checks (other payment methods require approval from the NCSD #1 Business Office).

On behalf of Mills/Journey Elementary students, staff, and parents we thank you for your generosity and continued support in our real world learning.

Much Gratitude,

Coebie Taylor-Logan

Coebie Taylor-Logan  
Principal  
Mills/Journey Elementary



# Journey Elementary School

2401 Hickory Street • Casper, WY 82604  
Phone (307) 253-3700 • Fax (307) 253-3791

December 4, 2017

Wyoming Healthy Eating and Casper Community Greenhouse Project  
P.O. Box 534  
Casper, WY 82601

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To Whom it May Concern:

USDA-FNS-F2S-2018

I am writing this letter to express my gratitude for the work that WY Healthy Eating (WYHE) and Casper Community Greenhouse Project (CCGP) have provided Mills (now Journey) Elementary School during the past five-plus years. I am also asking for support to continue the great work that we have implemented. I am the principal and our vision of educating children, Pre-K through fifth grade, the importance of growing one's own food and being a good steward of the land has become the standard in this school's community.

Our school has a large population of low-income students who experience food insecurity. For our students to learn the basics about growing food and eating a healthy diet, these lessons will benefit them throughout their lives. Working with WYHE and the CCGP, the Greenhouse Club has become quite popular and appreciated by students and the community.

Journey Elementary utilizes a problem-solving curriculum to understand the many problems and solutions that could arise in a working greenhouse. The partnerships we have formed have developed a far reaching concept and now several other schools are following suit to have a greenhouse on site.

Currently Journey is using a manager with building funds that are dedicated to co-curricular support, which are meant to give students many different club opportunities. We have exhausted those funds. This has had an impact on providing other opportunities for our students because of the funds going almost entirely to pay for the greenhouse manager.

Journey Elementary is in transition, with the new school being built at a different location. With the continued support of the CCGP we will be able to continue to provide the growing and gardens we have come to love so much.

We want to sustain our great work and continue to educate more students and communities throughout Natrona County. Kids love this and so do parents. We need support at our new site, as well as help financially for maintaining a greenhouse manager. I appreciate your consideration and look forward to many more bountiful projects from our partnership with WYHE and the CCGP.

On behalf of Mills/Journey Elementary students, staff, and parents we thank you for your generosity and continued support in our real world learning.

Much Gratitude,

Coebie Taylor-Logan  
Principal  
Mills/Journey Elementary



*PRINCIPAL:*  
Wayne Tuttle  
*PROFESSIONAL*  
*TEACHING STAFF:*

Meghan Anderson  
Dirk Andrews  
Alexis Barney  
Megan Bickling  
Kendra Brush  
Noelle Clark  
Shanna DeStefano  
Pam Dodson  
Kristin Fauss  
Julie Fleming  
Jasmin Freeman  
Lupita Garcia  
LeeAnn Garner  
Melissa Harris  
Erin Jackson  
Paula Koenig  
Jennifer Martinovich  
Rochelle McCoy  
Amy Radden  
Nancy Rino  
Sheila Villanueva  
Heather Walters  
Amanda Wentz  
Emilee Wilm  
Brittany Wittler  
Steven Woodward  
Nikki Wright

*Art:*

*Katrina Snow*

*Music:*

Jill Jones

*Nurse:*

Sara Johnson

*P.E.*

Chad Bates

*Support Staff:*

*IF:*

Kim Jones

*Psychologist:*

Ingrid Rueter

*Psychologist Aide:*

Crusita Ellbogeon

*Social Worker:*

Liz Kelch

*Speech:*

Jane Harden

*Hearing Interpreter:*

Kim Holman

*CLASSIFIED STAFF:*

*Office Manager:*

Deb Knox

*Lunch Records Clerk:*

Janette Soper

*Librarian:*

Marcia Isennoek

*Custodians:*

Torrie Scheeler

Rob Minor

*Playground:*

Kim Heid

Deborah Schuetz

Dawn Willadsen

*Classroom Assistants:*

Alicia Gonzalez

Danielle Harrison

Kyrsten Johnson-Kuhl

Lori Krugler

Karen Green

Sandra Lutz

Heather Aagard

Cecelia Stuckert

*Refocus Room:*

Tegan Alberding

*Lunch Aides:*

Janis Kuhn

# Evansville School

“Empowering Students to Succeed”

P.O. Box E, 452 TEXAS ST. EVANSVILLE, WY. 82636  
307-253-6400 Phone 307-253-6446 Fax



December 7, 2017

To Whom it May Concern:

I am writing this letter to express my gratitude for the work that Jesse Miller at WY Healthy Eating (WYHE) and the Casper Community Greenhouse Project (CCGP) have provided Evansville Elementary School during the past three years. I am also asking for support to continue the great work that we have implemented.

WYHE, CCGP, our greenhouse committee, former principal Mike Britt and I (the current principal) have led our school in a vision of showing kids, Pre-K through fifth grade, the importance of food growth and one's ability to produce their own. Our school has a significant population of low-income students who experience food insecurity. Our greenhouse helps our students to learn the basics about growing food and eating a healthy diet and provides them with skills that can last a lifetime.

Evansville Elementary is in the early stages of implementing the greenhouse with our students. We have a vibrant curriculum to give each student an opportunity to learn about the life cycle of plants and to develop their knowledge of food growth.

Evansville hopes to use a manager who tends to the greenhouse, teach the school garden club weekly, and maintains the greenhouse while school is not in session. If selected for the grant we will be able to use these funds and not have to divert funds from other areas that are supporting our students.

We are planning a program as dynamic as our sister school, Journey Elementary and are committed to sustain the collaboration with WYHE, and the CCGP as we educate more students within Natrona County. Kids love the greenhouse and so do parents. I appreciate your consideration and look forward to many more bountiful projects from our partnership with WYHE and the CCGP.

Sincerely,

*Wayne Tuttle*

Wayne Tuttle



Monthly Treasurers Report

Month January 31, 2018

<b>BEGINNING BALANCE (December 31, 2017)</b>	<b>\$62,420.60</b>
INCOME (Deposits) Amazon Smiles	\$ 0
TOTAL INCOME (Deposits) **	\$ 0
EXPENSES (Checks Written)	\$133.71
TOTAL EXPENSES (Checks Written)	<b>\$ 133.71</b>
<b>ENDING CASH BALANCE (January 31, 2018)</b>	<b>\$ 62,286.89</b>
Outstanding Checks (Haven't Cleared Bank)	\$13,747.88
TOTAL OUTSTANDING CHECKS	\$13,747.88
<b>RECONCILED BANK BALANCE</b>	<b>\$48,539.01</b>

\*\* Notes City will be been invoiced for \$47,870 (year 3 payment)

Matching funds were designated for Grant \$71,900\*

Balance when City payment comes in \$96,409.01

Balance after Line Item Match \$24,509.01

\*Which includes: WYHE \$ 9,000.00 in-kind from Jesse Miller

CCGP \$63,900, which included the proposed project voted on in November, \$21,300, the monies we have already committed for Greenhouse managers beginning July 1, 2018 to the School District, \$42,600





# FY 2018 Specific Entity and One Cent Quarterly Report

*Please file this form at the conclusion of the quarter. Failure to complete and send in this form could result in a denial of payment for any current or future funding.*

Organization: <u>Wyoming Food for Thought Project</u> Program/ Event: <u>Feeding local kids/Weekend Food Bags</u>
Contact Person: <u>Jamie Purcell</u> Phone Number: <u>(307) 337-1703</u> Date: <u>3/18/2018</u>
Please Select One:
1 <sup>st</sup> Quarter <u>xx</u> 2 <sup>nd</sup> Quarter _____      3 <sup>rd</sup> Quarter _____      4 <sup>th</sup> Quarter _____

## 1. Mission

Please state the agency's mission/vision:

Wyoming Food for Thought Project is a local grassroots organization dedicated to ending hunger through locally produced food and direct access with dignity to good and healthy food, especially for children in our community.

Our vision is to cultivate community through action centered around the human right to good and healthy food. We lead by example and our three pillars, Provide – Empower – Educate, are the driving ideals behind our work. We depend upon the involvement of our community: from single volunteers doing community service for college, to weekly developmentally disabled adult volunteers who, along with their job coaches, provide important human capital to our mission. We believe that to lead by example, we demonstrate to those in need, as well as those who help, the grassroots vision in real working ways.

We provide weekend food bags to children in our community each and every weekend, year-round. Currently we serve 685 local children with partnerships that allow us to reach children in need across the county. Children look forward to our food bags. For many it is the only food they get outside of school. Imagine!

## 2. Financial Information

Please attach a one (1) page summary of the revenue and expenses for this event. **Please include the amount you were allocated from One Cent funding or General Fund Agency funding.**

See attached invoice, and documentation of receipts.

## 3. Program significance

- a. Using bullets describe the individuals who are the focus of your work and are influenced by your activities.
  - Children who live with food insecurity
  - Volunteers
    - Adults in recovery
    - Adults who have court ordered community service
    - Developmentally disabled adults
    - Retirees
    - Students
    - Families



b. What impact did the program have on the specified target population and community?

Our programs provide hope, dignity, and community to the disenfranchised, poor, and food insecure. Especially children but truly to all of our community. Our original proposal asked for support for all of our programs; food bags, community gardens, and educational opportunities in the kitchen, as well as our farmer's markets business incubators.

With your support, we have grown our community garden locations from the original 2 (Dallason Park and James Reeb Park) to 5 current operating gardens (In addition to the first two, we have added 18 garden beds at Life Steps Campus, 24 at the corner of 10<sup>th</sup> and Cedar in the Old Yellowstone District, and help manage the 50 beds at Juniper Ridge in partnership with Wyoming Housing Network).

We have added 50 new garden beds at the James Reeb Park and Community Gardens, all are Food is Free beds where we plant and maintain the beds for the benefit of the entire community. We have also added 2 Little Free Pantries. The first is located at our program center, 900 Saint John, directly by The Bus stop (Green Line). The second is in the lobby of the Casper Recreation Center.

Our innovative approaches to food access through dignity are changing the way help is provided to those in need in Casper.

c. Have there been significant trends over the past months regarding your target population?

As the economy continues to fluctuate, our programs remain. We are still providing food bags to children – no questions asked. Our advocates at each school as well as the Boys & Girls Club, help identify children in need and then we work with them to make sure every child gets their bag every week. Each bag has a breakfast, lunch, and dinner item for kids.

What we continue to see every year is a large and dramatic decrease in donations toward spring and summer, yet a very real and existing need to continue reaching children. As we like to say, just because Christmas is over, doesn't mean hunger goes away. It is a very real year-round issue facing hundreds of children here in Casper.

## 4. Results

a. Please describe the outcomes/outputs

Goal: Increase our capacity using the assistance of One Cent Funding.

Outcome: Over 230 new students are receiving our food bags in partnership with the school district. (We began the grant term serving 445 local children. That number is currently at 680, but the number fluctuates each week).

Goal: Increase the number of community garden beds

Outcome: We have added 3 new locations to our existing 2 community gardens, and added over 100 new garden beds, raising our total number of community garden beds to 200+.

Goal: Teach classes to our community to empower the idea of seed to jar.

Outcome: Over 100 people have attended classes at our program center and markets to learn about the concept of seed-to-jar.

b. Please describe the method of measurement

We track each food bag delivered through a spreadsheet.

We track the number of garden beds through the management of them, including maps of each garden with planting guides annually.

We tracked the number of registrants for the classes in our Customer Relations Management system, Neon.

c. Please describe the performance results

Adding garden beds allowed us to increase the amount of food produced 4 fold. While we don't have a formal registration system for the garden produce harvested as anyone can



come harvest at any time, no questions asked, the amount of food we harvested after the gardens were culled by the general public increased over the past year 4-fold.

Having the support of the city, especially in the Spring after the holidays, helps us sustain our vital food bags when donations amount reduce greatly. For some reason, many people think that when the holidays are over, hunger goes away.

## 5. Program Results/Impacts (use bullets)

- a. Explain how much (quantity) service the program delivered
  - b. Currently serving 680 children. To date for this school year (beginning September 2017, we have distributed 153,149 meals in Casper and Natrona County)
  - c. We have increased the number of garden locations from 2 to 5 and have added 100 new garden beds.
- d. How well (quality) the services were delivered. For example, describe how individuals were better because of the service the program delivered.
  - e. Because we don't require people to sign in or justify their need, we aren't able to gather many hard numbers of impact regarding the gardens. However, we have heard from many, many educators who tell us how important the food bags are to their students. They have seen behavior and attendance improve with children who receive bags.
- f. What does your analysis of the past year's data tell you about what is happening to the impacted target population?
  - g. We ARE making a difference. We are empowering our community to access good and healthy food. We are building and expectation in our community of the right to know where food comes from, and for being a local solution to hunger.

## 6. Results Analysis

- a. How could the program have worked better?
  - b. We could have tried to track the food we produce in the gardens better. Something we are working on this year. We have created committees of volunteers to help share the load of the work we are doing.
- c. How will you address this?
  - a. We have created committees of volunteers to help share the load of the work we are doing.
  - b. We are collecting sales data from each vendor at each market we host in order to see how much we are putting into the local economy
  - c. We will have an NCCC Team (AmeriCorps) for 2 months beginning in May to help with infrastructure and documentation.

## 7. Attendance and Participation

In order to gauge the impact that your event has had on the community, it is important that we know how many people use your program. **Please fill out the information in the box on the opposite side of this page.** If you intend to use a counting method that is not listed, then please contact Fleur Tremel in the City Manager's Office (235-8224) to inquire about pre-approval.



## Attendance and Participation

Please fill in the section below as instructed on the opposite side of this page.

*I can accurately count the number of people who use our program because:*

- We sold tickets
- We took a turnstile count or counted people as they came in
- We conducted an organized head count
- All participants were registered
- We used sign-in sheets
- We used another method that was pre-approved by the City Manager's Office
- We used a spreadsheet and got head counts for food bags from our Advocates at each school.
- We counted garden beds manually.



**FOR IMMEDIATE RELEASE**

Thursday, May 24, 2018

Contact: Dr. Wenlin Liu, Chief Economist

**Gillette Lost the Most Residents in 2017**

**CHEYENNE** – Cities that lost the most residents in Wyoming between July 1, 2016 and July 1, 2017 are located in regions with large proportion of mineral extraction activities or services, according to population estimates released by the U.S. Census Bureau. These estimates provide a look at how population has changed in each of Wyoming’s incorporated places since the 2010 Census.

For cities and towns with population over 2,000, Afton is the only place that demonstrated an annual growth rate of 1.0 percent, followed by Laramie (0.7%), Cody (0.5%), and Thermopolis (0.5%). The state’s most populous city, Cheyenne, added 23 persons. Ten cities and towns experienced population losses of at least 1.5 percent, led by Gillette’s decrease of 5.4 percent or 1,730 residents. After a loss of over 1,000 residents in 2016, Casper’s population shrunk again by 1,092 in 2017.

As of July 1, 2017, 68.6 percent, or 397,682 people in Wyoming lived in incorporated places. Over 47 percent of the State’s residents lived in ten cities with population of more than 10,000. Because of the downturn in the energy industry, Wyoming’s total population in 2017 was 5,595 less than the previous year (or -1.0%), the largest decline since 1989. However, the contraction rate in the 99 cities and towns, in combination, was 1.2 percent during the same period.

**July 2017 Population and Change (numerical & percent) from July 2016 for Large Cities and Towns (2,000 or more)**

Rank by Population Size		Rank by Population Change		Rank by Percent Change	
Cheyenne city	63,624	Laramie city	238	Afton town	1.0
Casper city	57,814	Cody city	49	Laramie city	0.7
Laramie city	32,306	Cheyenne city	23	Cody city	0.5
Gillette city	30,560	Sheridan city	20	Thermopolis town	0.5
Rock Springs city	23,350	Afton town	19	Mills town	0.3
Sheridan city	17,860	Thermopolis town	14	Torrington city	0.2
Green River city	12,070	Torrington city	12	Sheridan city	0.1
Evanston city	11,866	Mills town	11	Cheyenne city	0.0
Riverton city	11,058	Powell city	2	Powell city	0.0
Jackson town	10,532	Buffalo city	-3	Buffalo city	-0.1
Cody city	9,885	Jackson town	-7	Jackson town	-0.1
Rawlins city	8,858	Kemmerer city	-10	Kemmerer city	-0.4
Lander city	7,551	Lovell town	-10	Lovell town	-0.4
Torrington city	6,691	Lyman town	-13	Lyman town	-0.6
Powell city	6,440	Wheatland town	-33	Wheatland town	-0.9
Douglas city	6,350	Bar Nunn town	-34	Lander city	-1.0
Worland city	5,189	Evansville town	-47	Evanston city	-1.1
Buffalo city	4,584	Glenrock town	-58	Riverton city	-1.1
Mills town	3,899	Lander city	-77	Bar Nunn town	-1.2
Wheatland town	3,565	Worland city	-84	Green River city	-1.5
Newcastle city	3,389	Riverton city	-120	Evansville town	-1.6
Evansville town	2,950	Newcastle city	-125	Worland city	-1.6
Thermopolis town	2,930	Evanston city	-128	Rock Springs city	-1.6
Bar Nunn town	2,781	Douglas city	-146	Casper city	-1.9
Kemmerer city	2,747	Green River city	-185	Glenrock town	-2.2
Glenrock town	2,591	Rawlins city	-253	Douglas city	-2.2
Lovell town	2,393	Rock Springs city	-386	Rawlins city	-2.8
Lyman town	2,067	Casper city	-1,092	Newcastle city	-3.6
Afton town	2,005	Gillette city	-1,730	Gillette city	-5.4

### Wyoming Incorporated Place Population Estimates: April 1, 2010 to July 1, 2017

Place	April 1, 2010		Population Estimate (as of July 1)								Chge, 7/1/16 to 7/1/17		Chge, 4/1/10 to 7/1/17	
	Census	Estimates Base	2010	2011	2012	2013	2014	2015	2016	2017	Number	Percent	Number	Percent
<b>Wyoming</b>	<b>563,626</b>	<b>563,767</b>	<b>564,376</b>	<b>567,602</b>	<b>576,608</b>	<b>582,341</b>	<b>583,334</b>	<b>586,102</b>	<b>584,910</b>	<b>579,315</b>	<b>-5,595</b>	<b>-1.0</b>	<b>15,548</b>	<b>2.8</b>
<b>Albany County</b>	<b>36,299</b>	<b>36,299</b>	<b>36,433</b>	<b>36,883</b>	<b>37,332</b>	<b>37,573</b>	<b>37,793</b>	<b>38,036</b>	<b>37,987</b>	<b>38,332</b>	<b>345</b>	<b>0.9</b>	<b>2,033</b>	<b>5.6</b>
Laramie city	30,816	30,815	30,925	31,290	31,701	31,898	32,022	32,190	32,068	32,306	238	0.7	1,491	4.8
Rock River town	245	245	246	246	247	248	248	247	248	249	1	0.4	4	1.6
Balance of Albany County	5,238	5,239	5,262	5,347	5,384	5,427	5,523	5,599	5,671	5,777	106	1.9	538	10.3
<b>Big Horn County</b>	<b>11,668</b>	<b>11,668</b>	<b>11,667</b>	<b>11,726</b>	<b>11,765</b>	<b>11,939</b>	<b>11,859</b>	<b>11,956</b>	<b>11,941</b>	<b>11,906</b>	<b>-35</b>	<b>-0.3</b>	<b>238</b>	<b>2.0</b>
Basin town	1,285	1,285	1,286	1,290	1,291	1,305	1,294	1,300	1,296	1,293	-3	-0.2	8	0.6
Burlington town	288	288	291	301	307	319	326	333	335	337	2	0.6	49	17.0
Byron town	593	593	592	596	601	613	610	619	617	616	-1	-0.2	23	3.9
Cowley town	655	655	657	677	693	711	715	735	743	748	5	0.7	93	14.2
Deaver town	178	178	178	180	180	183	181	184	183	185	2	1.1	7	3.9
Frannie town (pt.)	138	138	138	138	138	140	138	139	139	138	-1	-0.7	0	0.0
Greybull town	1,847	1,847	1,845	1,849	1,852	1,878	1,862	1,874	1,869	1,862	-7	-0.4	15	0.8
Lovell town	2,360	2,360	2,360	2,367	2,372	2,404	2,387	2,403	2,403	2,393	-10	-0.4	33	1.4
Manderson town	114	114	114	114	114	118	116	117	117	116	-1	-0.9	2	1.8
Balance of Big Horn County	4,210	4,210	4,206	4,214	4,217	4,268	4,230	4,252	4,239	4,218	-21	-0.5	8	0.2
<b>Campbell County</b>	<b>46,133</b>	<b>46,133</b>	<b>46,233</b>	<b>46,560</b>	<b>47,861</b>	<b>48,051</b>	<b>48,192</b>	<b>49,293</b>	<b>48,800</b>	<b>46,242</b>	<b>-2,558</b>	<b>-5.2</b>	<b>109</b>	<b>0.2</b>
Gillette city	29,087	29,819	29,947	30,392	31,378	31,637	31,820	32,611	32,290	30,560	-1,730	-5.4	741	2.5
Wright town	1,807	1,807	1,807	1,809	1,858	1,852	1,848	1,871	1,845	1,742	-103	-5.6	-65	-3.6
Balance of Campbell County	15,239	14,507	14,479	14,359	14,625	14,562	14,524	14,811	14,665	13,940	-725	-4.9	-567	-3.9
<b>Carbon County</b>	<b>15,885</b>	<b>15,885</b>	<b>15,849</b>	<b>15,848</b>	<b>15,732</b>	<b>15,861</b>	<b>15,907</b>	<b>15,645</b>	<b>15,727</b>	<b>15,303</b>	<b>-424</b>	<b>-2.7</b>	<b>-582</b>	<b>-3.7</b>
Baggs town	440	440	439	446	441	445	447	439	440	428	-12	-2.7	-12	-2.7
Dixon town	97	97	97	98	97	99	99	98	99	97	-2	-2.0	0	0.0
Elk Mountain town	191	191	190	192	193	194	194	193	194	189	-5	-2.6	-2	-1.0
Encampment town	450	450	449	449	446	448	449	440	445	436	-9	-2.0	-14	-3.1
Hanna town	841	841	839	837	830	833	833	816	819	793	-26	-3.2	-48	-5.7
Medicine Bow town	284	284	283	282	280	281	281	275	275	267	-8	-2.9	-17	-6.0
Rawlins city	9,259	9,259	9,235	9,219	9,142	9,224	9,235	9,077	9,111	8,858	-253	-2.8	-401	-4.3
Riverside town	52	52	52	52	51	52	52	52	54	53	-1	-1.9	1	1.9
Saratoga town	1,690	1,690	1,687	1,684	1,671	1,680	1,700	1,685	1,697	1,655	-42	-2.5	-35	-2.1

Place	April 1, 2010		Population Estimate (as of July 1)								Chge, 7/1/16 to 7/1/17		Chge, 4/1/10 to 7/1/17	
	Census	Estimates Base	2010	2011	2012	2013	2014	2015	2016	2017	Number	Percent	Number	Percent
Sinclair town	433	433	432	431	426	428	428	419	422	407	-15	-3.6	-26	-6.0
Balance of Carbon County	2,148	2,148	2,146	2,158	2,155	2,177	2,189	2,151	2,171	2,120	-51	-2.3	-28	-1.3
<b>Converse County</b>	<b>13,833</b>	<b>13,833</b>	<b>13,821</b>	<b>13,736</b>	<b>14,025</b>	<b>14,365</b>	<b>14,219</b>	<b>14,312</b>	<b>14,127</b>	<b>13,809</b>	<b>-318</b>	<b>-2.3</b>	<b>-24</b>	<b>-0.2</b>
Douglas city	6,120	6,112	6,114	6,103	6,282	6,484	6,467	6,552	6,496	6,350	-146	-2.2	238	3.9
Glenrock town	2,576	2,650	2,646	2,622	2,660	2,716	2,676	2,685	2,649	2,591	-58	-2.2	-59	-2.2
Lost Springs town	4	4	4	4	4	4	4	4	4	4	0	0.0	0	0.0
Rolling Hills town	440	438	437	433	438	445	437	437	429	419	-10	-2.3	-19	-4.3
Balance of Converse County	4,693	4,629	4,620	4,574	4,641	4,716	4,635	4,634	4,549	4,445	-104	-2.3	-184	-4.0
<b>Crook County</b>	<b>7,083</b>	<b>7,083</b>	<b>7,119</b>	<b>7,123</b>	<b>7,141</b>	<b>7,153</b>	<b>7,245</b>	<b>7,432</b>	<b>7,497</b>	<b>7,410</b>	<b>-87</b>	<b>-1.2</b>	<b>327</b>	<b>4.6</b>
Hulett town	383	382	385	385	390	397	401	411	414	416	2	0.5	34	8.9
Moorcroft town	1,009	1,009	1,013	1,019	1,021	1,023	1,034	1,058	1,068	1,054	-14	-1.3	45	4.5
Pine Haven town	490	490	492	493	492	492	499	519	529	522	-7	-1.3	32	6.5
Sundance town	1,182	1,182	1,191	1,191	1,207	1,212	1,234	1,265	1,278	1,265	-13	-1.0	83	7.0
Balance of Crook County	4,019	4,020	4,038	4,035	4,031	4,029	4,077	4,179	4,208	4,153	-55	-1.3	133	3.3
<b>Fremont County</b>	<b>40,123</b>	<b>40,123</b>	<b>40,195</b>	<b>40,520</b>	<b>41,022</b>	<b>40,911</b>	<b>40,573</b>	<b>40,237</b>	<b>40,245</b>	<b>39,803</b>	<b>-442</b>	<b>-1.1</b>	<b>-320</b>	<b>-0.8</b>
Dubois town	971	982	985	998	1,011	1,006	997	987	984	974	-10	-1.0	-8	-0.8
Hudson town	458	461	462	465	470	469	464	459	457	452	-5	-1.1	-9	-2.0
Lander city	7,487	7,597	7,615	7,678	7,772	7,800	7,731	7,654	7,628	7,551	-77	-1.0	-46	-0.6
Pavillion town	231	233	233	239	242	240	240	238	237	234	-3	-1.3	1	0.4
Riverton city	10,615	10,923	10,937	11,025	11,177	11,180	11,098	11,061	11,178	11,058	-120	-1.1	135	1.2
Shoshoni town	649	649	652	657	666	661	661	653	651	652	1	0.2	3	0.5
Balance of Fremont County	19,712	19,278	19,311	19,458	19,684	19,555	19,382	19,185	19,110	18,882	-228	-1.2	-396	-2.1
<b>Goshen County</b>	<b>13,249</b>	<b>13,247</b>	<b>13,422</b>	<b>13,580</b>	<b>13,642</b>	<b>13,551</b>	<b>13,544</b>	<b>13,566</b>	<b>13,355</b>	<b>13,378</b>	<b>23</b>	<b>0.2</b>	<b>131</b>	<b>1.0</b>
Fort Laramie town	230	230	231	234	234	232	232	231	229	229	0	0.0	-1	-0.4
La Grange town	448	448	450	454	455	452	453	450	445	445	0	0.0	-3	-0.7
Lingle town	468	468	471	476	477	472	472	470	462	463	1	0.2	-5	-1.1
Torrington city	6,501	6,501	6,637	6,725	6,765	6,742	6,732	6,780	6,679	6,691	12	0.2	190	2.9
Yoder town	151	151	153	153	154	158	159	159	156	156	0	0.0	5	3.3
Balance of Goshen County	5,451	5,449	5,480	5,538	5,557	5,495	5,496	5,476	5,384	5,394	10	0.2	-55	-1.0
<b>Hot Springs County</b>	<b>4,812</b>	<b>4,812</b>	<b>4,809</b>	<b>4,808</b>	<b>4,833</b>	<b>4,834</b>	<b>4,789</b>	<b>4,717</b>	<b>4,669</b>	<b>4,696</b>	<b>27</b>	<b>0.6</b>	<b>-116</b>	<b>-2.4</b>
East Thermopolis town	254	254	254	254	255	256	254	250	247	249	2	0.8	-5	-2.0
Kirby town	92	92	92	92	92	92	91	90	89	90	1	1.1	-2	-2.2
Thermopolis town	3,009	3,009	3,007	3,006	3,021	3,021	2,992	2,945	2,916	2,930	14	0.5	-79	-2.6

Place	April 1, 2010		Population Estimate (as of July 1)								Chge, 7/1/16 to 7/1/17		Chge, 4/1/10 to 7/1/17	
	Census	Estimates Base	2010	2011	2012	2013	2014	2015	2016	2017	Number	Percent	Number	Percent
Balance of Hot Springs County	1,457	1,457	1,456	1,456	1,465	1,465	1,452	1,432	1,417	1,427	10	0.7	-30	-2.1
<b>Johnson County</b>	<b>8,569</b>	<b>8,569</b>	<b>8,587</b>	<b>8,645</b>	<b>8,637</b>	<b>8,637</b>	<b>8,584</b>	<b>8,616</b>	<b>8,496</b>	<b>8,476</b>	<b>-20</b>	<b>-0.2</b>	<b>-93</b>	<b>-1.1</b>
Buffalo city	4,585	4,585	4,595	4,637	4,635	4,637	4,616	4,642	4,587	4,584	-3	-0.1	-1	0.0
Kaycee town	263	263	264	265	264	266	265	268	270	269	-1	-0.4	6	2.3
Balance of Johnson County	3,721	3,721	3,728	3,743	3,738	3,734	3,703	3,706	3,639	3,623	-16	-0.4	-98	-2.6
<b>Laramie County</b>	<b>91,738</b>	<b>91,881</b>	<b>92,219</b>	<b>92,587</b>	<b>94,704</b>	<b>95,731</b>	<b>96,123</b>	<b>97,005</b>	<b>97,968</b>	<b>98,327</b>	<b>359</b>	<b>0.4</b>	<b>6,446</b>	<b>7.0</b>
Albin town	181	181	181	181	184	184	182	187	197	204	7	3.6	23	12.7
Burns town	301	301	302	301	305	311	309	312	314	311	-3	-1.0	10	3.3
Cheyenne city	59,466	59,667	59,884	60,299	61,555	62,245	62,440	63,026	63,601	63,624	23	0.0	3,957	6.6
Pine Bluffs town	1,129	1,129	1,133	1,131	1,148	1,153	1,141	1,144	1,146	1,142	-4	-0.3	13	1.2
Balance of Laramie County	30,661	30,603	30,719	30,675	31,512	31,838	32,051	32,336	32,710	33,046	336	1.0	2,443	8.0
<b>Lincoln County</b>	<b>18,106</b>	<b>18,106</b>	<b>18,094</b>	<b>18,009</b>	<b>17,938</b>	<b>18,312</b>	<b>18,567</b>	<b>18,736</b>	<b>19,076</b>	<b>19,265</b>	<b>189</b>	<b>1.0</b>	<b>1,159</b>	<b>6.4</b>
Afton town	1,911	1,916	1,918	1,910	1,906	1,941	1,963	1,969	1,986	2,005	19	1.0	89	4.6
Alpine town	828	828	826	821	814	828	837	842	855	866	11	1.3	38	4.6
Cokeville town	535	535	534	528	529	538	546	547	554	551	-3	-0.5	16	3.0
Diamondville town	737	737	737	734	730	744	754	755	760	758	-2	-0.3	21	2.8
Kemmerer city	2,656	2,656	2,650	2,639	2,629	2,687	2,726	2,732	2,757	2,747	-10	-0.4	91	3.4
La Barge town	551	551	552	546	543	553	560	561	565	562	-3	-0.5	11	2.0
Opal town	96	96	96	95	94	98	98	101	105	105	0	0.0	9	9.4
Star Valley Ranch town	1,503	1,503	1,499	1,492	1,488	1,519	1,538	1,546	1,564	1,581	17	1.1	78	5.2
Thayne town	366	366	365	363	361	367	370	371	376	382	6	1.6	16	4.4
Balance of Lincoln County	8,923	8,918	8,917	8,881	8,844	9,037	9,175	9,312	9,554	9,708	154	1.6	790	8.9
<b>Natrona County</b>	<b>75,450</b>	<b>75,450</b>	<b>75,456</b>	<b>76,421</b>	<b>78,583</b>	<b>81,101</b>	<b>81,439</b>	<b>82,134</b>	<b>80,892</b>	<b>79,547</b>	<b>-1,345</b>	<b>-1.7</b>	<b>4,097</b>	<b>5.4</b>
Bar Nunn town	2,213	2,215	2,212	2,260	2,436	2,675	2,758	2,849	2,815	2,781	-34	-1.2	566	25.6
Casper city	55,316	55,317	55,249	56,104	57,692	59,480	59,711	59,999	58,906	57,814	-1,092	-1.9	2,497	4.5
Edgerton town	195	195	194	194	199	202	202	203	201	198	-3	-1.5	3	1.5
Evansville town	2,544	2,535	2,619	2,766	2,829	2,886	2,864	2,969	2,997	2,950	-47	-1.6	415	16.4
Midwest town	404	404	403	400	409	420	415	415	406	395	-11	-2.7	-9	-2.2
Mills town	3,461	3,467	3,465	3,446	3,513	3,649	3,745	3,853	3,888	3,899	11	0.3	432	12.5
Balance of Natrona County	11,317	11,317	11,314	11,251	11,505	11,789	11,744	11,846	11,679	11,510	-169	-1.4	193	1.7
<b>Niobrara County</b>	<b>2,484</b>	<b>2,484</b>	<b>2,491</b>	<b>2,483</b>	<b>2,476</b>	<b>2,544</b>	<b>2,489</b>	<b>2,496</b>	<b>2,470</b>	<b>2,397</b>	<b>-73</b>	<b>-3.0</b>	<b>-87</b>	<b>-3.5</b>
Lusk town	1,567	1,567	1,572	1,569	1,576	1,624	1,593	1,598	1,583	1,543	-40	-2.5	-24	-1.5
Manville town	95	95	95	95	93	95	93	93	92	88	-4	-4.3	-7	-7.4

Place	April 1, 2010		Population Estimate (as of July 1)								Chge, 7/1/16 to 7/1/17		Chge, 4/1/10 to 7/1/17	
	Census	Estimates Base	2010	2011	2012	2013	2014	2015	2016	2017	Number	Percent	Number	Percent
Van Tassell town	15	15	15	15	15	15	15	15	14	14	0	0.0	-1	-6.7
Balance of Niobrara County	807	807	809	804	792	810	788	790	781	752	-29	-3.7	-55	-6.8
<b>Park County</b>	<b>28,205</b>	<b>28,205</b>	<b>28,248</b>	<b>28,546</b>	<b>28,933</b>	<b>29,170</b>	<b>29,119</b>	<b>29,110</b>	<b>29,412</b>	<b>29,568</b>	<b>156</b>	<b>0.5</b>	<b>1,363</b>	<b>4.8</b>
Cody city	9,520	9,520	9,541	9,632	9,745	9,827	9,775	9,769	9,836	9,885	49	0.5	365	3.8
Frannie town (pt.)	19	19	19	19	19	21	21	20	20	20	0	0.0	1	5.3
Meeteetse town	327	327	327	330	333	334	332	332	334	335	1	0.3	8	2.4
Powell city	6,314	6,314	6,317	6,311	6,404	6,411	6,428	6,367	6,438	6,440	2	0.0	126	2.0
Balance of Park County	12,025	12,025	12,044	12,254	12,432	12,577	12,563	12,622	12,784	12,888	104	0.8	863	7.2
<b>Platte County</b>	<b>8,667</b>	<b>8,667</b>	<b>8,664</b>	<b>8,695</b>	<b>8,730</b>	<b>8,707</b>	<b>8,776</b>	<b>8,797</b>	<b>8,675</b>	<b>8,562</b>	<b>-113</b>	<b>-1.3</b>	<b>-105</b>	<b>-1.2</b>
Chugwater town	212	212	212	213	214	211	212	211	208	203	-5	-2.4	-9	-4.2
Glendo town	205	205	205	206	207	206	208	209	206	204	-2	-1.0	-1	-0.5
Guernsey town	1,147	1,147	1,148	1,163	1,169	1,180	1,192	1,197	1,174	1,151	-23	-2.0	4	0.3
Hartville town	62	62	62	62	62	63	63	63	62	61	-1	-1.6	-1	-1.6
Wheatland town	3,627	3,627	3,623	3,622	3,629	3,625	3,646	3,650	3,598	3,565	-33	-0.9	-62	-1.7
Balance of Platte County	3,414	3,414	3,414	3,429	3,449	3,422	3,455	3,467	3,427	3,378	-49	-1.4	-36	-1.1
<b>Sheridan County</b>	<b>29,116</b>	<b>29,116</b>	<b>29,123</b>	<b>29,254</b>	<b>29,528</b>	<b>29,735</b>	<b>29,888</b>	<b>29,940</b>	<b>30,049</b>	<b>30,210</b>	<b>161</b>	<b>0.5</b>	<b>1,094</b>	<b>3.8</b>
Clearmont town	142	141	141	143	142	144	145	144	146	147	1	0.7	6	4.3
Dayton town	757	759	760	771	779	783	793	805	821	824	3	0.4	65	8.6
Ranchester town	855	857	861	876	898	917	938	940	941	974	33	3.5	117	13.7
Sheridan city	17,444	17,450	17,451	17,484	17,653	17,767	17,818	17,822	17,840	17,860	20	0.1	410	2.3
Balance of Sheridan County	9,918	9,909	9,910	9,980	10,056	10,124	10,194	10,229	10,301	10,405	104	1.0	496	5.0
<b>Sublette County</b>	<b>10,247</b>	<b>10,247</b>	<b>10,254</b>	<b>10,189</b>	<b>10,481</b>	<b>10,172</b>	<b>10,155</b>	<b>10,056</b>	<b>10,002</b>	<b>9,799</b>	<b>-203</b>	<b>-2.0</b>	<b>-448</b>	<b>-4.4</b>
Big Piney town	552	564	563	558	574	555	548	544	540	524	-16	-3.0	-40	-7.1
Marbleton town	1,094	1,111	1,112	1,103	1,158	1,125	1,164	1,149	1,139	1,111	-28	-2.5	0	0.0
Pinedale town	2,030	2,026	2,027	2,009	2,059	1,990	1,970	1,946	1,931	1,890	-41	-2.1	-136	-6.7
Balance of Sublette County	6,571	6,546	6,552	6,519	6,690	6,502	6,473	6,417	6,392	6,274	-118	-1.8	-272	-4.2
<b>Sweetwater County</b>	<b>43,806</b>	<b>43,806</b>	<b>43,569</b>	<b>44,013</b>	<b>45,042</b>	<b>45,145</b>	<b>44,981</b>	<b>44,732</b>	<b>44,245</b>	<b>43,534</b>	<b>-711</b>	<b>-1.6</b>	<b>-272</b>	<b>-0.6</b>
Bairoil town	106	106	105	105	107	106	106	104	102	100	-2	-2.0	-6	-5.7
Granger town	139	139	138	138	142	142	140	138	136	133	-3	-2.2	-6	-4.3
Green River city	12,515	12,515	12,396	12,442	12,709	12,652	12,584	12,428	12,255	12,070	-185	-1.5	-445	-3.6
Rock Springs city	23,036	23,036	22,985	23,329	23,914	24,052	23,961	23,971	23,736	23,350	-386	-1.6	314	1.4
Superior town	336	334	331	331	337	335	333	327	322	316	-6	-1.9	-18	-5.4
Wamsutter town	451	451	450	454	463	487	510	501	494	484	-10	-2.0	33	7.3



Place	April 1, 2010		Population Estimate (as of July 1)								Chge, 7/1/16 to 7/1/17		Chge, 4/1/10 to 7/1/17	
	Census	Estimates Base	2010	2011	2012	2013	2014	2015	2016	2017	Number	Percent	Number	Percent
Balance of Sweetwater County	7,223	7,225	7,164	7,214	7,370	7,371	7,347	7,263	7,200	7,081	-119	-1.7	-144	-2.0
<b>Teton County</b>	<b>21,294</b>	<b>21,294</b>	<b>21,295</b>	<b>21,476</b>	<b>21,709</b>	<b>22,326</b>	<b>22,817</b>	<b>23,029</b>	<b>23,180</b>	<b>23,265</b>	<b>85</b>	<b>0.4</b>	<b>1,971</b>	<b>9.3</b>
Jackson town	9,577	9,606	9,609	9,707	9,857	10,154	10,388	10,473	10,539	10,532	-7	-0.1	926	9.6
Balance of Teton County	11,717	11,688	11,686	11,769	11,852	12,172	12,429	12,556	12,641	12,733	92	0.7	1,045	8.9
<b>Uinta County</b>	<b>21,118</b>	<b>21,118</b>	<b>21,093</b>	<b>20,899</b>	<b>20,999</b>	<b>20,960</b>	<b>20,845</b>	<b>20,780</b>	<b>20,711</b>	<b>20,495</b>	<b>-216</b>	<b>-1.0</b>	<b>-623</b>	<b>-3.0</b>
Bear River town	518	519	517	521	524	521	528	527	526	518	-8	-1.5	-1	-0.2
Evanston city	12,359	12,387	12,360	12,197	12,232	12,198	12,117	12,062	11,994	11,866	-128	-1.1	-521	-4.2
Lyman town	2,115	2,104	2,101	2,086	2,095	2,092	2,081	2,081	2,080	2,067	-13	-0.6	-37	-1.8
Mountain View town	1,286	1,290	1,294	1,294	1,312	1,310	1,300	1,290	1,282	1,261	-21	-1.6	-29	-2.2
Balance of Uinta County	4,840	4,818	4,821	4,801	4,836	4,839	4,819	4,820	4,829	4,783	-46	-1.0	-35	-0.7
<b>Washakie County</b>	<b>8,533</b>	<b>8,533</b>	<b>8,537</b>	<b>8,460</b>	<b>8,421</b>	<b>8,427</b>	<b>8,288</b>	<b>8,296</b>	<b>8,188</b>	<b>8,064</b>	<b>-124</b>	<b>-1.5</b>	<b>-469</b>	<b>-5.5</b>
Ten Sleep town	260	260	262	259	257	259	257	257	255	257	2	0.8	-3	-1.2
Worland city	5,487	5,487	5,488	5,440	5,424	5,425	5,335	5,341	5,273	5,189	-84	-1.6	-298	-5.4
Balance of Washakie County	2,786	2,786	2,787	2,761	2,740	2,743	2,696	2,698	2,660	2,618	-42	-1.6	-168	-6.0
<b>Weston County</b>	<b>7,208</b>	<b>7,208</b>	<b>7,198</b>	<b>7,141</b>	<b>7,074</b>	<b>7,136</b>	<b>7,142</b>	<b>7,181</b>	<b>7,198</b>	<b>6,927</b>	<b>-271</b>	<b>-3.8</b>	<b>-281</b>	<b>-3.9</b>
Newcastle city	3,532	3,533	3,530	3,505	3,472	3,480	3,482	3,495	3,514	3,389	-125	-3.6	-144	-4.1
Upton town	1,100	1,100	1,098	1,089	1,083	1,090	1,098	1,102	1,104	1,060	-44	-4.0	-40	-3.6
Balance of Weston County	2,576	2,575	2,570	2,547	2,519	2,566	2,562	2,584	2,580	2,478	-102	-4.0	-97	-3.8

Note: The April 1, 2010 Population Estimates base reflects changes to the 2010 Census population from the Boundary and Annexation Survey (BAS) and other geographic program revisions. All geographic boundaries for the 2017 population estimates series are defined as of January 1, 2017. Additional information on these localities can be found in the Geographic Boundary Change Notes (see <http://www.census.gov/geo/reference/boundary-changes.html>). For population estimates methodology statements, see <http://www.census.gov/programs-surveys/popest/technical-documentation/methodology.html>.

Source: U.S. Census Bureau, Population Division

Release Date: May 2018





# FY 2018 Community Promotions Final Report

Please file this form within **30 days** of the conclusion of your event. Submit this form to the City Manager's Office, 200 N. David, Casper WY 82601. **Failure to complete and send in this form could result in a denial of payment for in-kind AND facilities awards, as well as a disqualification from any future funding grants.**

Organization:	<u>Casper Amateur Hockey Club</u>	Program/ Event:	<u>2017-2018 season</u>		
Contact Person:	<u>Diane Berry</u>	Phone Number:	<u>307-325-0888</u>	Date:	<u>5/10/18</u>
Email Address:	<u>club@casperhockey.com</u>				

## 1. Mission

Please state the agency's mission/vision:

## 2. Written Account of your Event

Please attach a written account of your event. Was the event successful? Did it go off as expected? Were there any problems? **Please limit your written account to one (1) page of written material.**

## 3. Financial Information

Please attach a one (1) page summary of the revenue and expenses for this event. **Please include the amount you were allocated from community promotions funding and whether it was for in-kind services, facilities, or a combination of the two.**

## 4. Program Significance (use bullet points)

- Describe the individuals who are the focus of your work and are influenced by your activities.
- What impact did the program have on the specified target population and community?
- Have there been significant trends over the past months regarding your target population?

## 5. Results

- Please describe the outcomes/outputs.
- Please describe the method of measurement.
- Please describe the performance results.

## 6. Program Results/Impacts (use bullet points)

- Explain how much (quantity) service the program delivered.
- Describe how well (quality) the services were delivered. For example, describe how individuals were better because of the event.
- What does your analysis of the past year's data tell you about what is happening to the impacted target population?
- How could the event have worked better?
- How will you address this?

**7. Attendance and Participation**

In order to gauge the impact that your event has had on the community, it is important that we know how many people attended and/or participated in your event.

- a. **Please fill out the information in one of the three boxes below.** If you intend to use a counting method that is not listed, contact Tanya Johnson in the City Manager's Office (235-8224) to inquire about pre-approval.
- b. Please provide information as to number of participant/spectators who are from Casper and those that are from outside of Casper, as well as what method you used to count.

**Attendance and Participation**

Please fill out one of these three sections as instructed on the opposite side of this page.

<i>I can <b>Accurately Count</b> the number of people who attended my event because:</i>	
<input type="checkbox"/> We sold tickets	
<input type="checkbox"/> We took a turnstile count or counted people as they came in	
<input type="checkbox"/> We conducted an organized head count	
<input checked="" type="checkbox"/> All participants were registered	
<input type="checkbox"/> We used sign-in sheets	
<input type="checkbox"/> We used another method that was pre-approved by the City Manager's Office	
Number who Actively Participated:	<input type="text" value="6213"/>
Number who attended as Spectators:	<input type="text" value="6065"/>

<i>I can only make a <b>Rough Estimate</b> of the number of people who attended my event.</i>	
Number who Actively Participated:	<input type="text"/>
Number who attended as Spectators:	<input type="text"/>

<i>I can make an <b>Educated Guess</b> at the number of people who attended my event because:</i>	
<input type="checkbox"/> We counted cars	
<input type="checkbox"/> We filled a certain amount of space <i>For example: "We filled fifteen rows of 20 seats each" or "We filled two 20 x30 foot rooms with people"</i>	
<input type="checkbox"/> We used another method that was pre-approved by the City Manager's Office	
Number who Actively Participated:	<input type="text"/>
Number who attended as Spectators:	<input type="text"/>



***What's the difference between a participant and a spectator?***

A **participant** is someone who is actively involved in the activity; a **Spectator** is someone who passively enjoyed it. Please don't count people twice – one person can't be both a Participant and a Spectator! For example:

<b>If your event was....</b>	<b>Then your count of <u>Participants</u> would include...</b>	<b>And your count of <u>Spectators</u> would include...</b>
<i>.... a Baseball Tournament</i>	<i>Players, coaches, volunteers, and other people who helped out with the tournament</i>	<i>The people who were sitting in the bleachers.</i>
<i>.... a Bake Sale fundraiser</i>	<i>People who cooked, set up tables, handed out flyers, etc.</i>	<i>The people who came to shop at the bake sale, even if they didn't buy anything</i>
<i>... a class for teens about alcohol abuse</i>	<i>The teachers, the people who organized and hosted the event</i>	<i>The students who attended the class.</i>
<i>.... a soup kitchen that gave food to the homeless</i>	<i>People who worked in the kitchen, advertised the program, etc.</i>	<i>The people who received the food.</i>

**ADDITIONAL NOTES (IF NEEDED):** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
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## **Casper Amateur Hockey Club, Inc.**

### **Community Promotions FY 2018 Final Report**

#### *Account of Your Event July 1/17-June 30/18*

The mission of the Casper Amateur Hockey Club is to aspire to be an exceptional educational-athletic organization that provides a life-enriching experience for every athlete. CAHC strives to promote an amateur hockey program consistent with the rules and regulations of USA Hockey, to develop and promote positive character, sportsmanship, teamwork, fair play and overall player development.

For the period July 1, 2017 through June 30, 2018, the Casper Amateur Hockey Club (CAHC) was proud to host one youth tournament over the season. The 6U & 8U tournament held January 12-14, 2018 was successful with a total of sixteen out-of-town and six Casper teams competing. Casper has a reputation for having fun, energetic, competitive and hospitable tournaments. Unfortunately, we were unable to host any other tournaments this season with the lack of ice available following the shut down of the Casper Events Center arena and the subsequent increase in ice usage at the Casper Ice Arena.

Casper tournaments typically begin late afternoon on Friday. Depending on the number of participating teams, we often start playing as early as 6am on Saturdays. The games continue throughout the day until as late as 11:45pm with breaks for skating lessons and public skating supported by the City. Sunday mornings typically begin again at 6am and conclude by noon to allow our visiting teams ample time to return home. Public skating and figure skating start in the afternoon, so our events must end.

As in prior years, our volunteer involvement continues to be supportive. Our Club is run almost entirely by volunteers from our Board of Directors to parents running scoreboards and penalty boxes. Our volunteers are the backbone of our organization and we are extremely fortunate to have so many families willing to volunteer their time to ensure our skaters and our visitors have the best experience possible.

During the same period, Casper Amateur Hockey Club also hosted seven Wyoming Amateur Hockey League (WAHL) weekends. We had a total of twelve traveling teams including seven WAHL teams and five Travel Tournament teams. Each WAHL team played a twenty game season including ten games hosted in Casper on seven different weekends. Each visiting team stays at least one night and sometimes two depending on the ice availability. Casper typically schedules WAHL games for multiple divisions on the same weekends due to the limited ice time available. For the period from November 3, 2017 to March 1, 2018, Casper hosted thirty-one different Wyoming teams on seven weekends.

#### *Financial Information*

As all of our traveling teams are completely responsible for their own expenses, tournaments hosted by each age division serve as a fundraiser in an effort to offset the cost of participation. Tournament dates and entry forms are posted on our web site, as well as shared with the youth hockey associations around Wyoming and our neighboring states. We continually research tournament fees for Wyoming and the Rocky Mountain Region to ensure our fees are reasonable and not a deterrent to traveling to Casper. Tournament fees in Colorado range from \$1,250 to \$1,800 per team. With our tournament fees ranging from \$350 to \$750, we have had good participation at our tournaments and bring hundreds of visitors to our beautiful City. With the help of our volunteers, we work hard to have well planned, well run tournaments to ensure a positive experience for all of our participants. Each morning we provide a hospitality room at no charge (coffee is very important for a 6am game). We also have a raffle for several small, fun items that are donated by our families. Finally, we also have several souvenirs available for purchase by our visitors, the proceeds from which are used to offset the cost of hosting the tournament. All profits or losses from tournament weekends are split between the players on the hosting team. Profits are used to offset costs from the rest of the season.

For the FY 2018 Community Promotions grant, we were allocated \$11,700.00 in in-kind facility usage for the Casper Ice Arena. Through May 1, 2018, we have used \$6718.75.00 of our allocation. Please keep in mind that our in-kind ice usage fluctuates a bit from year to year depending on our ability to host tournaments at each divisional level and the number of State Finals tournaments were awarded to host. This year our in-kind ice usage was decreased significantly due to the lack of ice offered to CAHC.

#### *Attendance and Participation*

The Casper Amateur Hockey Club had approximately 250 skaters register during the 2017-2018 season. The season started in September with tryouts for our Travel and WAHL teams and concluded in March following WAHL State Finals. Our skaters range in age from three to adult. Hockey is truly a lifetime sport and is just as exciting to watch and play at the age of three as it is for our high school age players and our participants in our adult league. Our younger age groups hold scrimmage games on weeknights during the season, drawing a crowd of parents, grandparents and siblings. The weekend league and tournament games draw an even larger crowd of friends and visitors with the high school games being the best attended.

The attendance numbers for participants on the attached report were calculated using the team rosters that were submitted for all of the league home games and the tournaments. It is estimated that for each participant/player there would be five additional guests in attendance at games and tournaments as our events are well attended by family and friends. For tryouts and practices, a more conservative estimate was 1 additional guest per participant. These estimates were based on previous years' experience and attendance statistics. Unfortunately, the Casper Ice Arena does not have an operational door counter to aid us in determining attendance numbers. Please see the attached recap for attendance figures.



Community Promotions Ice 2017-2018 for period 7/1/17-6/30/18											
Date	Event	Total ice usage (hours)	Number of Teams	Teams participating	Number of participants	Number of visitors	Total	Promo ice used	Balance not used	Reference CIA permit	
October	WAHL games			no games scheduled		0					
						0					
<b>Total October Community Promotions Ice</b>		<b>0</b>					<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>1777</b>	
November	WAHL games		18	Casper 10UA vs Cheyenne	30	210					
				Casper 14UA vs Gillette	35	245					
				Casper 10UA vs Gillette	30	210					
				Casper 10UB vs Douglas	30	210					
				Casper 12UA vs Douglas	32	224					
				Casper 10UA vs Park County	30	210					
				Casper HS vs Park County	35	245					
				Casper 10UB vs Riverton	30	210					
				Casper 12UA vs Riverton	32	224					
<b>Total November Community Promotions Ice</b>		<b>21.5</b>					<b>\$2,687.50</b>	<b>\$1,343.75</b>	<b>\$1,343.75</b>	<b>1895</b>	
December	WAHL games		12	Casper 12UB vs Laramie	32	224					
				Casper HS vs Rock Springs	35	245					
				Casper 10UA vs Laramie	30	210					
				Casper 12UA Gillette	32	224					
				Casper Girls vs Cheyenne	36	252					
				Casper Girls vs Douglas	36	252					
<b>Total December Community Promotions Ice</b>		<b>13.5</b>					<b>\$1,687.50</b>	<b>\$843.75</b>	<b>\$843.75</b>	<b>2009</b>	
January	WAHL games		20	Casper 12UB vs Cheyenne	32	224					
				Casper HS vs Cheyenne	35	245					
				Casper 14UA vs Jackson	35	245					
				Casper 10U B vs Pinedale	30	210					
				Casper 12UB vs Rock Springs	30	210					
				Casper 10UB vs Cheyenne	30	210					
				Casper Girls vs Park County	28	196					
				Casper Girls vs Jackson	26	182					
				Casper 10UA vs Gillette	30	210					
				Casper HS vs Jackson	35	245					
	6U & 8U Jamboree										
	6U & 8U: ages 4-8 years		13	Casper 6U & 8U	62	434					
				Douglas	12	84					
				Gillette	30	210					
				Park County	12	84					

Community Promotions Ice 2017-2018 for period 7/1/17-6/30/18										
Date	Event	Total ice usage (hours)	Number of Teams	Teams participating	Number of participants	Number of visitors	Total	Promo ice used	Balance not used	Reference CIA permit
				Riverton	12	84				
				Pinedale	8	56				
<b>Total January Community Promotions Ice</b>		43.5					\$5,437.50	\$2,718.75	\$2,718.75	2191
<b>February</b>										
	WAHL games		18	Casper 12UA vs Gillette	30	210				
				Casper 14UA vs Gillette	32	224				
				Casper 10UB vs Sheridan	30	210				
				Casper Girls vs Rock Springs	28	196				
				Casper 12UB vs Sheridan	32	224				
				Casper HS vs Gillette	35	245				
				Casper 12UA vs Rock Springs	32	224				
				Casper 14UA vs Cheyenne	32	224				
				Casper 12UA vs Park County	30	210				
<b>Total February Community Promotions Ice</b>		29					\$3,625.00	\$1,812.50	\$1,812.50	2360
<b>March</b>										
	WAHL State			no games scheduled		0				
						0				
						0				
						0				
						0				
<b>Total March Community Promotions Ice</b>		0					\$0.00	\$0.00	\$0.00	2440
<b>Year End</b>	<b>Totals (year to date):</b>	<b>107.5</b>			<b>1213</b>	<b>8491</b>	<b>\$13,437.50</b>	<b>\$6,718.75</b>	<b>\$6,718.75</b>	





## FY 2018 Community Promotions Final Report

Please file this form within **30 days** of the conclusion of your event. Submit this form to the City Manager's Office, 200 N. David, Casper WY 82601. **Failure to complete and send in this form could result in a denial of payment for in-kind AND facilities awards, as well as a disqualification from any future funding grants.**

Organization:	<u>Casper Soccer Club</u>	Program/ Event:	<u>Casper Fall Classic</u>
Contact Person:	<u>Wendy Brown</u>	Phone Number:	<u>307-473-2617</u> Date: <u>12-3-2017</u>
Email Address:	<u>wendyb@caspersoccerclub.com</u>		

### 1. Mission

Please state the agency's mission/vision:

### 2. Written Account of your Event

Please attach a written account of your event. Was the event successful? Did it go off as expected? Were there any problems? **Please limit your written account to one (1) page of written material.**

### 3. Financial Information

Please attach a one (1) page summary of the revenue and expenses for this event. **Please include the amount you were allocated from community promotions funding and whether it was for in-kind services, facilities, or a combination of the two.**

### 4. Program Significance (use bullet points)

- Describe the individuals who are the focus of your work and are influenced by your activities.
- What impact did the program have on the specified target population and community?
- Have there been significant trends over the past months regarding your target population?

### 5. Results

- Please describe the outcomes/outputs.
- Please describe the method of measurement.
- Please describe the performance results.

### 6. Program Results/Impacts (use bullet points)

- Explain how much (quantity) service the program delivered.
- Describe how well (quality) the services were delivered. For example, describe how individuals were better because of the event.
- What does your analysis of the past year's data tell you about what is happening to the impacted target population?
- How could the event have worked better?
- How will you address this?



**7. Attendance and Participation**

In order to gauge the impact that your event has had on the community, it is important that we know how many people attended and/or participated in your event.

- a. **Please fill out the information in one of the three boxes below.** If you intend to use a counting method that is not listed, contact Tanya Johnson in the City Manager's Office (235-8224) to inquire about pre-approval.
- b. Please provide information as to number of participant/spectators who are from Casper and those that are from outside of Casper, as well as what method you used to count.

**Attendance and Participation**

Please fill out one of these three sections as instructed on the opposite side of this page.

*I can **Accurately Count** the number of people who attended my event because:*

- We sold tickets
- We took a turnstile count or counted people as they came in
- We conducted an organized head count
- All participants were registered
- We used sign-in sheets
- We used another method that was pre-approved by the City Manager's Office

Number who Actively Participated: <i>Team Rosters</i>	<input type="text" value="1482"/>
Number who attended as Spectators:	<input type="text"/>

*I can only make a **Rough Estimate** of the number of people who attended my event.*

Number who Actively Participated:	<input type="text"/>
Number who attended as Spectators: <i>members/player</i>	<input type="text" value="2964"/>

*I can make an **Educated Guess** at the number of people who attended my event because:*

- We counted cars
- We filled a certain amount of space  
*For example: "We filled fifteen rows of 20 seats each" or "We filled two 20 x30 foot rooms with people"*
- We used another method that was pre-approved by the City Manager's Office

Number who Actively Participated:	<input type="text"/>
Number who attended as Spectators:	<input type="text"/>



**What's the difference between a participant and a spectator?**

A **participant** is someone who is actively involved in the activity; a **Spectator** is someone who passively enjoyed it. Please don't count people twice – one person can't be both a Participant and a Spectator! For example:

If your event was....	Then your count of <u>Participants</u> would include...	And your count of <u>Spectators</u> would include...
.... a Baseball Tournament	Players, coaches, volunteers, and other people who helped out with the tournament	The people who were sitting in the bleachers.
.... a Bake Sale fundraiser	People who cooked, set up tables, handed out flyers, etc.	The people who came to shop at the bake sale, even if they didn't buy anything
... a class for teens about alcohol abuse	The teachers, the people who organized and hosted the event	The students who attended the class.
.... a soup kitchen that gave food to the homeless	People who worked in the kitchen, advertised the program, etc.	The people who received the food.

ADDITIONAL NOTES (IF NEEDED): The community promotion grant paper work was submitted prior to the Event on September, 16 & 17, 2017. The grant was awarded after the event.



Casper Soccer Club, Inc.  
PO Box 2101  
Casper, WY 82602  
[www.caspersoccerclub.com](http://www.caspersoccerclub.com)  
[wendyb@caspersoccerclub.com](mailto:wendyb@caspersoccerclub.com)



## Community Promotions Final Report for the Casper Fall Classic

### Mission

Participation in sports has proven to build self-esteem, promote teamwork, develop the mind as well as the body, and is an important part of a youth's growing process. Our mission is to help children in their development of positive life skill and self-concepts through learning the basic principles of soccer, the fundamentals of teamwork and the responsibilities of sportsmanship. Honor the Game with Passion, Respect, Integrity, Dedication, Excellence.

### Written Account of the Casper 20<sup>th</sup> Annual Fall Classic

Teams from around the State of Wyoming, a few from Billings, Montana, and Rapid City, South Dakota attended the 2017 Casper Fall Classic. 123 youth teams from the age of 7 to 19, participated in the 20<sup>th</sup> Annual Fall Classic. 1482 young players, a record number, attended the 2 day event and participated in 212 soccer games. Teams were guaranteed 3 games and the chance to play for 1<sup>st</sup> or 2<sup>nd</sup> place in their respective age divisions. The North Casper Soccer Complex was configured to have 25 soccer fields to accommodate the 212 games.

### Financial Information – Attached

### Program Significance

- Youth soccer teams from Wyoming, Montana and South Dakota came to Casper to compete in the annual soccer tournament.
  - Ages 8U to 19U – competed for the age division title of champion
  - Each team participated in a 3-game guarantee with the winners advancing to finals
- 1482 participants from around the state visited Casper for the weekend
  - Hotels, movie theatres, retail stores and restaurants were frequented for the 2 days
- The Fall Classic is a qualifying event for the Wyoming State Cup finals in May
- It was the first time we used on line check in of the teams

### Results

The Casper Fall Classic was well attended and represented by the USYS affiliated clubs in Wyoming and surrounding states. The attending teams included Evanston, Rock Springs, Green River, Lander, Riverton, Jackson, Rawlings, Cheyenne, Douglas, Casper, Buffalo, Worland, Powell, Cody, Sheridan, Billings, Rapid City, and Gillette. The success of the event can be measured in several areas, one area would be in the stats collected from the game cards and the general feedback during the event. The games were well managed by the referee staff. The local parent volunteers helped make the event a success by assisting in securing meals for the referees and being field supervisors for the games. Only a few minor injuries were recorded, and the sportsmanship of the players and coaches was apparent based on the game reports as well.

### Program Results

- 3 competitive games for each team with finals in each age division
- 123 teams competed in 212 soccer games in the 2 day event
- A few teams were not accepted based on full capacity for the weekend

The 20<sup>th</sup> Annual Fall Classic was a great success based on the number of teams attending. The weather also contributed to a great weekend of games.



## 20th Casper Fall Classic 2017 Budget

September 16-17, 2017

Income	Projected		ACTUAL BUDGET	
	Income	Expenses	INCOME	EXPENSES
Entry Fees (70 teams) <small>Average entry fee \$395</small>	27,650.00		118 teams	\$ 52,185.00
Concessions	1,100.00			
Photo Vender				\$ 381.00
Concession/Vender Fees	300.00			\$ 312.00
t-shirts	1,000.00			\$ 2,516.00
<b>Total Income</b>	<b>30,050.00</b>			<b>\$ 55,394.00</b>
<b>Expenses</b>				
Referee Expenses				
Referee Assigning Fee 350 assignments x \$3.50		\$1,312.50		\$ 2,002.00
Assistant Referee Assigning Fee		\$300.00		\$ 400.00
Referee payments		\$11,425.00		\$ 15,820.00
Lodging (referee)/travel expenses		\$2,500.00	comp rooms	\$ 528.19
Meals & Snacks & Beverages		\$1,100.00	donations	\$ 474.27
<b>Subtotal Referee Expenses</b>		<b>\$16,637.50</b>		
WYS Sanction fees/Insurance - \$30 team		\$2,100.00		\$ 3,320.00
App to host fee		\$350.00		\$ 350.00
Credit card processing fees 5.0%		\$931.00		\$ 2,609.25
Got Soccer Mngmnt Fee - \$12.50/team		\$875.00		\$ 1,487.50
Field Prep-labor/paint/supplies		\$2,245.00		\$ 2,039.19
Equipment-goal ties /Flags		\$350.00		\$ 164.77
Awards-Medals/Trophies				
15 divisions x 18 players x 2 (1st & 2nd)x \$4.25/award		\$2,495.00	Medals not trophies	\$ 1,619.83
Promo Item		\$1,200.00	tournament Pin	\$ 1,463.00
Programs/ Poster Schedules/Misc-game cards/misc supplies		\$1,000.00		\$ 870.00
Rental Equipment				
Tent/Chairs/Table		\$1,100.00		\$ 617.50
PA rental		\$100.00		\$ -
City Lease \$500/day x 2 days *		\$1,000.00		\$ 1,000.00
Sanitation (R&R Services/adding services already contracted w/city)		\$975.00		\$ 781.25
Trash		\$200.00	actual cost \$393	\$ 196.50
Utility/Building/Office Cost for Event		\$120.00		\$ 120.00
Concession labor		\$650.00		\$ 560.41
Medical Services -		\$1,600.00		\$ 1,820.00
Tournament Director/staff Cost		\$2,462.50		\$ 2,000.00
<b>Subtotal Other Expenses</b>		<b>\$19,753.50</b>		<b>\$ 40,243.66</b>
<b>Total Income</b>				
Total Expenses		<b>\$39,641.00</b>		
<b>NET INCOME /LOSS</b>				<b>\$ 15,150.34</b>

10 rooms donated by Ramkota  
\$600 donated food

\$500 Facilities promo  
in kind services of 196.50

**Exhibit A**

Organization Name	Event Name	In-kind Result	Facilities Result	Total Result
Casper Soccer Club	Casper Fall Classic	\$196.50	\$500.00	\$696.50

**Facilities/In-Kind Services:**

Service or Facility	Amount	Total Unit Price
Trash service 90 gal can	8	\$96.00
Industrial roll off, delivery, 1 dump, 1 ton	1	\$297.00
Soccer Complex tournament per day	2	\$1000.00





## FY 2018 Community Promotions Final Report

Please file this form within **30 days** of the conclusion of your event. Submit this form to the City Manager's Office, 200 N. David, Casper WY 82601. **Failure to complete and send in this form could result in a denial of payment for in-kind AND facilities awards, as well as a disqualification from any future funding grants.**

Organization: Special Olympics Wyoming Program/ Event: 2017 Special Olympics Wyoming Fall Tournament  
 Contact Person: Priscilla Dowse Phone Number: (307) 235-3062 Date: 01DEC17  
 Email Address: pdowse@specialolympicswy.org

### 1. Mission

Please state the agency's mission/vision:

*The mission of Special Olympics Wyoming is to provide year-round sports training and athletic competition in a variety of Olympic-type sports for children and adults with intellectual disabilities, giving them continuing opportunities to develop physical fitness, demonstrate courage, experience joy and participate in a sharing of gifts, skills and friendship with their families, other Special Olympics athletes and the community.*

### 2. Written Account of your Event

Please attach a written account of your event. Was the event successful? Did it go off as expected? Were there any problems? **Please limit your written account to one (1) page of written material.**

*Attached*

### 3. Financial Information

Please attach a one (1) page summary of the revenue and expenses for this event. **Please include the amount you were allocated from community promotions funding and whether it was for cash, in-kind, facilities, or any combination of the three.**

*Attached*

### 4. Program Significance

- a. Using bullets describe the individuals who are the focus of your work and are influenced by your activities.
  - *Special Olympics provides opportunities for individuals with intellectual disabilities (and their peers in Unified Sports®)*
- b. What impact did the program have on the specified target population and community?
  - *As one of four state-wide events offered to our athletes, the impact of providing competition based on their abilities for our Wyoming is measured through anecdotal feedback from our athletes, their coaches, care providers, and families. Through Special Olympics and competition, our athletes gain confidence, improved skills, lasting friendships and the joy of sports in its truest sense. This impact has been researched and documented throughout the world.*



- *For our volunteers, it is often said that being a part of this event they receive far more than they give.*
- *For the community of Casper, there is the economic impact of bringing more than 700 out of town participants to town. There is also a history of relationships with businesses and hotels in the community that welcome our athletes year after year.*
- c. Have there been significant trends over the past months regarding your target population?
  - *Our organization continues to experience growth. This year we welcomed a team from Lusk for the first time in more than 15 years.*

## 5. Results

- a. Please describe the outcomes/outputs
  - *Competition*
    - *516 Bowlers*
    - *17 Tennis Players*
    - *65 Cyclists*
    - *112 Soccer Players*
  - *Meals provided*
    - *1,550 lunches served*
    - *605 Dinners*
    - *850 Banquet attendee's*
- b. Please describe the method of measurement
  - *Through Registration*
- c. Please describe the performance results

## 6. Program Results/Impacts (use bullets)

- a. Explain how much (quantity) service the program delivered
- b. How well (quality) the services were delivered. For example, describe how individuals were better because of the event
- c. What does your analysis of the past year's data tell you about what is happening to the impacted target population? *We are continuing to experience growth; our stakeholders see value in the event and are excited about the opportunity to come to Casper each Fall and compete against their peers and friends.*
- d. How could the event have worked better?
  - *Our greatest challenge is developing the volunteer management team to provide oversight and direction for the event. While the staff is effective and working hard the implementation of a volunteer based Games Management Team will provide a much more effective delivery model and opportunity for growth.*
- e. How will you address this?
  - *Initiate strategic approach to recruitment sooner.*

## 7. Attendance and Participation

In order to gauge the impact that your event has had on the community, it is important that we know how many people attended and/or participated in your event.

- a. **Please fill out the information in one of the three boxes below.** If you intend to use a counting method that is not listed, then please contact Fleur Tremel in the City Manager's Office (235-8224) to inquire about pre-approval.
- b. Please provide information as to number of participant/spectators who are from Casper and those that are from outside of Casper, as well as what method you used to count.

## Attendance and Participation

Please fill out one of these three sections as instructed on the opposite side of this page.

I can **Accurately Count** the number of people who attended my event because:

- We sold tickets
- We took a turnstile count or counted people as they came in
- We conducted an organized head count
- All participants were registered
- We used sign-in sheets
- We used another method that was pre-approved by the City Manager's Office

Number who Actively Participated:

852 registered, plus 100 volunteers

Number who attended as Spectators:

I can only make a **Rough Estimate** of the number of people who attended my event.

Number who Actively Participated:

Number who attended as Spectators:

165

I can make an **Educated Guess** at the number of people who attended my event because:

- We counted cars
- We filled a certain amount of space  
*For example: "We filled fifteen rows of 20 seats each" or "We filled two 20 x30 foot rooms with people"*
- We used another method that was pre-approved by the City Manager's Office

Number who Actively Participated:

Number who attended as Spectators:



## Special Olympics Wyoming ~ Fall Tournament

	Actual 2016	Budget 2017	Actual 2017
<u>INCOME</u>	<u>Total</u>	<u>Total</u>	<u>Total</u>
Merchandise	521	750	1,013
Donations	7,500	1,500	
Foundations/Grants	4,700	4,200	7,200
Special Olympics Wyoming	11,340	10,000	12,188
Meal donations	28	1,000	360
Assessments	29,846	31,000	30,990
<b>TOTAL</b>	<b>\$53,935</b>	<b>\$48,450</b>	<b>\$51,751</b>

<u>EXPENSE</u>			
Athlete Awards	2,010	1,250	1,315
Athlete Recognition	0	0	0
Equipment	0	100	100
Facility Rental	8,343	6,975	4,011
Food/Meals	27,363	25,000	23,113
Housing	164	150	185
Mileage/Public Transportation	205	1000	286.73
Postage	10	0	0
Rental Equipment	0	0	0
Supplies	1,197	1,275	515
Support Recognition	0	0	0
Vendor Services	1,313	1,175	425
Volunteer Recognition	0	125	
Administration	27,261	21,800	21,800
<b>Total</b>	<b>\$67,866</b>	<b>\$58,850</b>	<b>\$51,751</b>





November 28, 2017

Office of the Mayor  
200 N. David St  
Casper, WY 82601

Dear Mayor Humphrey:

We were sorry you weren't able to join us for Opening Ceremonies but appreciated the participation and kind words of Carter Napier. Special Olympics Wyoming has been challenged by weather this year with extraordinary amounts of snow for both Winter and Summer Games, the whole organization had high expectations for Casper and the Fall Tournament, and no one was disappointed! From the competition venues to restaurants, and shops this community steps up and welcomes our athletes and their families.

On behalf of every athlete, every partner, every coach, every family member participating in the 2017 Fall Tournament the City of Casper and the entire community are forever in our debt.

Thank you for your support of the 2017 Special Olympics Wyoming Fall Tournament. We look forward to continuing the Fall Tournament in Casper in 2018.

Sincerely,

A handwritten signature in blue ink that reads "Priscilla P. Dowse".

Priscilla P. Dowse  
President & CEO

Attachments

**Special Olympics Wyoming**

239 West 1st Street, Casper, Wyoming 82601

Tel (307) 235-3062 Toll Free (800) 735-8345 Fax (307) 235-3063

Email [info@specialolympicswy.org](mailto:info@specialolympicswy.org) Twitter@SpecOlymWY

[www.specialolympicswy.org](http://www.specialolympicswy.org) Facebook [www.facebook.com/specialolympicswyoming](http://www.facebook.com/specialolympicswyoming)

## 2017 Fall Tournament Wrap-up

The 2017 Fall Tournament continues to grow and welcomes new programs from across Wyoming. This year we had participation from Lusk for the first time in many years, our final Soccer Games came down to double overtime before a shoot-out with Laramie besting Douglas.

We moved the cycling venue to Crossroads Park which worked out great. We moved our Opening Ceremonies back to Natrona County High School, the energy and enthusiasm of our youth combined with a top-notch facility was a winning combination. Of course, Central Wyoming Fairgrounds, Wyoming Athletic Club, El-Marko Lanes, Sunrise Lanes, and Troopers Bingo hall also served the event well.

Two bowlers competing at the 2017 Fall Tournament have been selected to represent Wyoming at the 2018 USA Games next summer in Seattle, Washington.

For the 2018 event, we are looking into the potential of expanding the cycling venue to accommodate more participants. Casper Soccer Association and Special Olympics Wyoming have met and are partnering with the introduction of a TOPS program to bring more individuals with disabilities into sports activities. We are also exploring a new approach to our Victory Banquet "*Dinner • Desert • Dance.*" Teams will be provided a list of restaurants in the community so they can have dinner as a team, the Fall Tournament will provide dessert, and we'll top the evening off with a Dance. We believe we will engage the community more and through this schedule, we can add additional activities to the dance for those that have other interests





# FY 2018 Community Promotions Final Report

Please file this form within **30 days** of the conclusion of your event. Submit this form to the City Manager's Office, 200 N. David, Casper WY 82601. **Failure to complete and send in this form could result in a denial of payment for in-kind AND facilities awards, as well as a disqualification from any future funding grants.**

Organization: Special Olympics Wyoming Program/ Event: 2017 Special Olympics Wyoming Summer Sports Classic

Contact Person: Priscilla Dowse Phone Number: (307) 235-3062 Date: 01DEC17

Email Address: pdowse@specialolympicswy.org

**1. Mission**

Please state the agency's mission/vision:

*The mission of Special Olympics Wyoming is to provide year-round sports training and athletic competition in a variety of Olympic-type sports for children and adults with intellectual disabilities, giving them continuing opportunities to develop physical fitness, demonstrate courage, experience joy and participate in a sharing of gifts, skills and friendship with their families, other Special Olympics athletes and the community.*

**2. Written Account of your Event**

Please attach a written account of your event. Was the event successful? Did it go off as expected? Were there any problems? **Please limit your written account to one (1) page of written material.**

*Attached*

**3. Financial Information**

Please attach a one (1) page summary of the revenue and expenses for this event. **Please include the amount you were allocated from community promotions funding and whether it was for cash, in-kind, facilities, or any combination of the three.**

*Attached*

**4. Program Significance**

- a. Using bullets describe the individuals who are the focus of your work and are influenced by your activities.
  - *Special Olympics provides opportunities for individuals with intellectual disabilities (and their peers in Unified Sports®)*
- b. What impact did the program have on the specified target population and community?
  - *As one of four state-wide events offered to our athletes, the impact of providing competition based on their abilities for our Wyoming is measured through anecdotal feedback from our athletes, their coaches, care providers, and families. Through Special Olympics and competition, our athletes gain confidence, improved skills, lasting*



*friendships and the joy of sports in its truest sense. This impact has been researched and documented throughout the world.*

- *For our volunteers, it is often said that being a part of this event they receive far more than they give.*
- *This event while smaller engages a different sector of our community from our Fall Tournament.*

c. Have there been significant trends over the past months regarding your target population?

- *Our organization continues to experience growth.*
- *For the 2017 event we had a Team from Riverton compete for the first time.*

## 5. Results

a. Please describe the outcomes/outputs

- *Competition*
  - *38questriennes*
  - *72 Softball Players*
  - *30 Golfers*
- *Meals provided*
  - *185 lunches served*

b. Please describe the method of measurement

- *Through Registration*

c. Please describe the performance results

## 6. Program Results/Impacts (use bullets)

a. Explain how much (quantity) service the program delivered

b. How well (quality) the services were delivered. For example, describe how individuals were better because of the event

c. What does your analysis of the past year's data tell you about what is happening to the impacted target population? *This event started as a Softball Tournament, we added Equestrian three years ago to expand our Summer Schedule last year we added a Golf Tournament and this year we introduced Bocce as a our fourth sport.*

d. How could the event have worked better?

- *More participation!*
- *The Fairgrounds, North Casper and the Golf Course are great vanues and staff are exceptional to work with.*
- *Additionally, as this event has grown into multiple sports we are in need of expanding our volunteer working committee to manage the event.*

e. How will you address this?

- *We will take a more strategic approach in recruiting volunteer leadership for the volunteer compenent. We will be a little more aggressive in our recruitment of programs to compete at this event.*

## 7. Attendance and Participation

In order to gauge the impact that your event has had on the community, it is important that we know how many people attended and/or participated in your event.

a. **Please fill out the information in one of the three boxes below.** If you intend to use a counting method that is not listed, then please contact Fleur Tremel in the City Manager's Office (235-8224) to inquire about pre-approval.

b. Please provide information as to number of participant/spectators who are from Casper and those that are from outside of Casper, as well as what method you used to count.

### Attendance and Participation

Please fill out one of these three sections as instructed on the opposite side of this page.

I can **Accurately Count** the number of people who attended my event because:

- We sold tickets
- We took a turnstile count or counted people as they came in
- We conducted an organized head count
- All participants were registered
- We used sign-in sheets
- We used another method that was pre-approved by the City Manager's Office

Number who Actively Participated:

165 registered, plus 25 volunteers

Number who attended as Spectators:

I can only make a **Rough Estimate** of the number of people who attended my event.

Number who Actively Participated:

Number who attended as Spectators:

50

I can make an **Educated Guess** at the number of people who attended my event because:

- We counted cars
- We filled a certain amount of space  
*For example: "We filled fifteen rows of 20 seats each" or "We filled two 20 x30 foot rooms with people"*
- We used another method that was pre-approved by the City Manager's Office

Number who Actively Participated:

Number who attended as Spectators:





November 28, 2017

Office of the Mayor  
200 N. David St  
Casper, WY 82601

Dear Mayor Humphrey:

The 2017 Special Olympics Wyoming Summer Sports Classic which includes Unified Sports® Golf, Softball, and Equestrian Competition introduced Bocce as a fourth sport to round out this summer event.

The facilities available to our organization and the central location have been a great asset. Casper as a destination for our stakeholders is an easy sell and athletes, coaches and families look forward to the opportunities available here.

Thank you for your support of the 2017 Special Olympics Wyoming Summer Sports Classic. We look forward to continuing our relationship in the future.

Sincerely,

A handwritten signature in blue ink that reads "Priscilla P. Dowse".

Priscilla P. Dowse  
President & CEO

Attachments

**Special Olympics Wyoming**

239 West 1st Street, Casper, Wyoming 82601

Tel (307) 235-3062 Toll Free (800) 735-8345 Fax (307) 235-3063

Email [info@specialolympicswy.org](mailto:info@specialolympicswy.org) Twitter@SpecOlymWY

[www.specialolympicswy.org](http://www.specialolympicswy.org) Facebook [www.facebook.com/specialolympicswyoming](http://www.facebook.com/specialolympicswyoming)

## **2017 Summer Sports Classic Wrap-up**

We switched things up a little and moved Equestrian back to the fairgrounds and introduced Bocce. The North Casper facility works well for Softball Team Competition, Softball skills, and now with the introduction of Bocce. Gary Marsh and the Casper Municipal Golf Course are a great fit for our tournament. Equestrian used the great facilities at the Central Wyoming Fairgrounds. Additionally Law Enforcement in Natrona County volunteered their time and prepared barbecue lunches on site for two days.

Participation from Casper, Worland, Cheyenne, Laramie, Riverton, Thermopolis, and Sheridan made up this year's attendance.

We continue to experience growth with new interests from programs around the state. The quality of this competition will support increasing participation in future events.

## Special Olympics Wyoming ~ Summer Sports Classic

	Actual 2016	Budget 2017	Budget 2017
<b>INCOME</b>	<b>Total</b>	<b>Total</b>	<b>Total</b>
Donations	100	500	100
Foundations/Grants	628	0	0
Special Olympics Wyoming	7,435	6,000	6,454
Meal donations		100	
Assessments	1,965	2,500	2,220
<b>TOTAL</b>	<b>\$10,128</b>	<b>\$9,100</b>	<b>\$8,774</b>

<b>EXPENSE</b>			
Athlete Awards	1,053	650	376
Athlete Recognition	0	0	0
Equipment	0	0	0
Facility Rental	889	1,000	1,665
Food/Meals	2,025	1,865	478
Mileage/Public Transportation	93	100	173
Supplies	0	360	82
Vendor Services	250	0	0
Volunteer Recognition	0	25	0
Administration	5,818	6,000	6,000
<b>Total</b>	<b>\$10,128</b>	<b>\$10,000</b>	<b>\$8,774</b>

**Donated Goods & Services**



Natrona County Weed and Pest Control District  
6819 W. Yellowstone Hwy. Casper, WY 82604  
P.O. Box 1385 Mills, WY 82644  
307-472-5559

5/24/2018

Dear City of Casper Manager – Mr. Carter Napier

The Natrona County Weed and Pest Control District Board of Directors is requesting that the City of Casper continue supporting the U.W. Extension Educator for Horticulture and the Master Gardener Program.

The NCWP District Board of Directors has always been supportive of the City of Casper's noxious weed control efforts. However, the NCWP board recognizes the importance of maintaining noxious weed programs that focus on the needs of individual taxpayers within city limits. Taking away programs that offer outreach services for private citizens to help manage invasive species, will only serve to increase the work load and cost for both the county and the city weed and pest programs, a burden funded entirely by local tax dollars.

Around 50% of the single salaried position for the U.W. Extension Horticulture Program and Master Gardener's program, is funded by the City of Casper's financial contribution to the U.W. extension. Those City of Casper funds are collected under Wyoming State Statute 11-5-115 (see attached) and are received by the Natrona County Weed and Pest District, then distributed back to the City of Casper. The statute above addresses the specific use of those funds, which are collected locally for noxious weed and pest control within the political boundaries of Natrona County.

It is the NCWP board's opinion, that the City of Casper Parks Dept. does a good job managing noxious weeds on city owned property. However, the city has done very little toward community outreach, implementing cost-savings programs for private landowners with noxious weed infestations, or providing technical outreach for the citizens regarding sprayer calibration, herbicide selection, plant identification, etc.... The NCWP board and staff, partner with the city to cover many of those needs, and the partnership works very well. That partnership depends on programs like the U.W. Extension and the Master Gardener's Program.

Without paid leadership for community groups like the Master Gardener's, it would be very difficult if not impossible, to reach the residents within the city limits of Casper with the same important invasive species awareness message delivered throughout the rest of Natrona County. There are plenty of State Designated Noxious Weeds within the City of Casper. Those weeds are moved from one place to another through many different vectors; people, pets, machinery, etc. The Master Gardener's Program is one of the few programs that helps educate citizens about the financial and ecological impacts caused by an introduction of invasive species. The NCWP board feels that the \$25,136.00 annual contribution to the U.W. Extension is quite a bargain for the services provided.

Invasive noxious weed management is a shared responsibility. The NCWP, U.W. Extension Staff, City of Casper Parks Dept, private land owners, and public land managers must remain proactive in this shared responsibility. Weed infestations know no boundaries, and must be managed through education, prevention, and control efforts.

The NCWP board of directors hopes these thoughts will be considered before any action is taken by the city council members. Thank you for your attention to this matter and thank you for your service to the community.



Don Williams – Member, NCWP Board of Directors



Brian Connely – NCWP Supervisor

allocation committee, payment shall be made by the state auditor out of funds provided for control of weeds and pests.

**11-5-115. Program in cities and towns authorized; funding; use of monies.**

(a) The governing body of any city or town with a population of five thousand (5,000) or more may establish and administer a program for the control of weeds and pests within the jurisdictional limits of the city or town. If such a program is not established, the district board shall administer a program for the city or town.

(b) A district having a city or town with a population of five thousand (5,000) or more which establishes a program shall, within thirty (30) days after receipt of any funds collected pursuant to W.S. 11-5-111, transfer eighty-five percent (85%) of the funds attributed to the property within the corporate limits of the city or town to the governing body of the city or town, retaining fifteen percent (15%) of the funds for administration of the district and for technical assistance rendered to the city or town by the district board.

(c) Monies received by the cities from the district shall be used to control noxious weeds and pests as determined by the governing body of the city or town. The city or town shall provide an annual report to the district board on designated and declared weed and pest work completed within the jurisdictional limits of the city or town.

(d) The governing body of a city or town which establishes a control program may petition the district board for special assistance and funding authorized by W.S. 11-5-113 and 11-5-114.

**11-5-116. Quarantine by director; request by district.**

(a) Whenever the director, the district board or their agents find any section of the state to be infested with insects, pests, poisonous or injurious plants or plant diseases, and it is established that farm products from that section are liable to spread the insects, pests, poisonous or injurious plants or plant diseases into other sections to the injury of others, the director shall without unnecessary delay, declare a quarantine against such section to prevent the transfer of farm products from the quarantined area. When it is ascertained that insects, pests, weed seed, poisonous or injurious plants or plant diseases are likely to be introduced into Wyoming by the

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**From:** Rick Kaysen [mailto:[rkaysen@wyomuni.org](mailto:rkaysen@wyomuni.org)]  
**Sent:** Wednesday, May 23, 2018 2:36 PM  
**Subject:** FW: MEDIA ADVISORY: Driven by Young Wyoming Leaders ENDOW Announces ENGAGE Summit

FYI, please share with your teams for those interested, you will see an age range for this Summit from 16-35. Enjoy the day--

**Rick Kaysen**, Executive Director  
Wyoming Association of Municipalities  
315 West 27th Street  
Cheyenne, WY 82001  
307-632-0398  
[rkaysen@wyomuni.org](mailto:rkaysen@wyomuni.org)  
[www.wyomuni.org](http://www.wyomuni.org)

*"Communities that don't matter, don't exist."*



**From:** ENDOW <[endow@public.govdelivery.com](mailto:endow@public.govdelivery.com)>  
**Sent:** Wednesday, May 23, 2018 2:20 PM  
**To:** Rick Kaysen <[rkaysen@wyomuni.org](mailto:rkaysen@wyomuni.org)>  
**Subject:** MEDIA ADVISORY: Driven by Young Wyoming Leaders ENDOW Announces ENGAGE Summit

FOR IMMEDIATE RELEASE

May 23, 2018

Contact: Annaliese Wiederspahn

[endow@wyo.gov](mailto:endow@wyo.gov)

307.631.5970

\*\*MEDIA ADVISORY\*\*

## Driven by Young Wyoming Leaders ENDOW Announces ENGAGE Summit

### *Statewide Initiative Looks to Next Generations for Input on Economic Future*

Cheyenne, Wyo. – ENDOW, which stands for Economically Needed Diversity Options for Wyoming, will co-host the ENGAGE Summit on June 9 in Laramie. ENGAGE is a volunteer-led effort organized by more than 20 young Wyoming leaders and Wyoming expats, with support from ENDOW and the Office of Wyoming Governor Matt Mead. ENGAGE, which stands for Empowering the Next Generations to Grow and Advance the Economy, is invested in capturing the candid input of Wyoming's young people and building a communications channel between Wyoming's public sector and the people who will define Wyoming's future.

The summit will be held at the Marian Rochelle Gateway Center, 222 S 22nd St, Laramie, WY 82070. *FREE lodging is available in the University of Wyoming dorms on Friday and Saturday evenings. Meals will be provided FREE OF CHARGE including dinner on Friday, all meals on Saturday, and breakfast on Sunday.* Please visit [ENDOWyo.biz/engage](http://ENDOWyo.biz/engage) to register.

The ENGAGE Summit will also be broadcast live via Facebook at [www.facebook.com/ENDOWyo](http://www.facebook.com/ENDOWyo) and opportunities for dynamic remote participation are available to those who want to participate but are unable to be in Laramie on June 9. More information on remote participation is available at [ENDOWyo.biz/ENGAGE](http://ENDOWyo.biz/ENGAGE) or by reaching out to Mikole Bede at [mbede24@gmail.com](mailto:mbede24@gmail.com).

ENDOW and ENGAGE are encouraging members of the public, as well as the media, to attend the free summit, provide input and share unique perspectives that can shape Wyoming's economic future and cultivate community enrichment to assist with the successful recruitment, retention and return of young people to the state of Wyoming.

An agenda summary for the ENGAGE Summit is as follows. Please note the agenda is subject to change:

8:00am to 9:00am Registration & Breakfast Networking

9:00am to 9:45am **Understanding ENDOW: Where Wyoming has been, where it's going**

*(Wyoming Governor Matt Mead & ENDOW Exec. Council Chair Greg Hill)*

10:15am to 10:30am Break

10:30am to 11:15am Solution Sessions 1\*



11:30am to 12:15pm Solution Sessions 2\*

12:15pm to 1:30pm Lunch and Keynote

*(Superintendent of Public Instruction Jillian Balow)*

1:45pm to 2:30pm Solution Sessions 3\*

2:45pm to 3:30pm Solution Sessions 4\*

3:30pm to 4:15pm Networking Brainstorm

4:30pm to 5:00pm Trends Review

5:00pm to 5:30pm Closing remarks and next steps

*(ENDOW Exec. Council Chair Greg Hill)*

*\* During each Solution Session participants will have the option of attending one of 10 theme-based small group sessions geared to offer an opportunity for rapid-fire brainstorming and active discussion of key areas critical to economic diversification and core to building a future for Wyoming that is welcoming and engaging for future generations. The themes of the Solution Sessions are:*

- 1) Advanced Manufacturing
- 2) Agriculture
- 3) Natural Resources
- 4) Tourism and Outdoor Resources
- 5) Community Health and Quality of Life
- 6) Technology and Financial Services
- 7) Healthcare
- 8) Workforce and Education
- 9) Entrepreneurial Ecosystem
- 10) Arts and Culture

For questions or to arrange interviews please contact ENDOW ENGAGE Communications Coordinators Annaliese Wiederspahn at 307-631- 5970 or Kristin Walker at 307-690-4705, or email [endow@wyo.gov](mailto:endow@wyo.gov).

###

## ABOUT ENGAGE

ENGAGE invites Wyomingites ages 16-35 to a day of planning, expression and action with Wyoming's elected and civic leaders. The ENGAGE Summit will be held Saturday, June 9, 2018 from 8AM to 5:30PM at the Marian Rochelle Gateway Center in Laramie. Remote participation is available to in-state and out-of-state registrants who cannot be in Laramie on June 9. Free lodging and meals are available on a first come, first serve basis. Registration, lodging and additional information is available at [ENDOWyo.biz/ENGAGE](http://ENDOWyo.biz/ENGAGE).

ENGAGE is a chance to network with students and young professionals from across Wyoming. It is an inclusive and open invitation to have a seat at the table as ENDOW develops its plan to support and enhance the diversification of Wyoming communities.

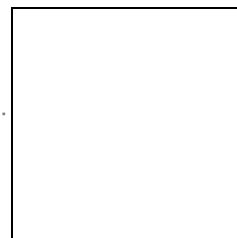
## ABOUT ENDOW

ENDOW aims to facilitate broader, lasting economic growth at the state and local level by capitalizing on the state's No. 1 strength: Wyoming people. ENDOW is an opportunity for Wyoming to take the reins and realize a future where the state can prosper no matter the economic climate or the status of commodity prices.

The ENDOW Executive Council submitted its [first report](#), a socioeconomic assessment, to Gov. Matt Mead and the Wyoming Legislature on Aug. 30. The Wyoming socioeconomic assessment established a baseline for the [Preliminary Recommendations](#) submitted on Dec. 29, 2017. Additional information about ENDOW can found at [www.endowyo.biz](http://www.endowyo.biz).

## SUBSCRIBER SERVICES:

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# **City of Casper Water Meters:**

## **A Review of Current Meter Technology versus Tested Options for Smart Meters and Remote Shutoff Valves**

5/18/18

**This report is a discussion of various water meter technologies that are currently in use in the City of Casper, including smart meters. It also includes information on the smart meter system that was recently implemented in the City of Sheridan.**

### **Typical Meter and Shutoff Valve in the City of Casper:**

The standard water meter that is currently in use in the City of Casper is a mechanical meter connected to an ERT device (Encoder Receiver Transmitter.) Once a month, Meter Services personnel will drive past every home and business throughout the City of Casper. The meter measures the amount of water used, and the ERT will transmit that reading (total used by that point in time) to the passing truck. In this way, Meter Services staff can calculate how much water was used since the last reading, but this system does not provide information on how much water was used on any one day within that time period.

The City's standard meters have a functional lifespan of 25 years, so roughly 1/25<sup>th</sup> of these meters must be replaced each year.

For most homes and businesses, the water shutoff valve is located at the curbstop in front of the building. When water needs to be turned off because the customer is moving, or because the customer hasn't paid a water bill, then a Meter Services employee will visit the home and shut off the water with a curb key. The employee will have to revisit that location once it's time to turn the water back on again.

### **New Technology:**

Newer technologies are also being explored.

- The City of Casper currently has 47 smart meters installed at various locations. The smart meters allow for minute-to-minute water usage monitoring from anywhere, either by the customer or by Meter Services staff. A few additional smart meters are being installed every month. Since they cost more than the standard meter (\$247 versus \$227), smart meters are only being installed at locations that are difficult to read with a standard ERT.



- The city has experimented with remote shutoff valves. Some homes need to have the water shut off and turned on repeatedly, and a remote shutoff valve would allow Meter Services staff to handle this without having to visit and then revisit the property. Standalone remote shutoff valves add \$379 to the price of each installation, so the total cost to install a standard meter, standard ERT, and a remote shutoff valve would be \$606. Only five of these devices have been installed anywhere in Casper, and no additional remote shutoff valves are currently being installed.
- The smart meter vendor that the City is currently using has announced that it will soon start to produce a smart meter that has an integrated remote shutoff valve. It is scheduled to become available in late 2018. It should allow for the remote-read capability of a smart meter along with the remote-shutoff capability of a remote shutoff valve. The price per installation is expected to be \$345.

### **Volunteering for a Smart Meter and/or a Remote Shutoff Valve**

It has been suggested that certain customers might want to buy their own smart meter. The City does not currently have a program that would let people volunteer for a smart meter, but this could be established. Volunteers would presumably be charged for the cost of the meter (\$247). Like all meters, the meter would legally remain the property of the City, and it would have to remain with the home after the home has been sold.

It has also been suggested that certain customers might like to have a remote shutoff valve so that they could turn off their own water. Remote shutoff valves would certainly make it easier for Meter Services personnel to manage the system because it would allow personnel to turn on or turn off the water at any particular location, either because someone has moved in, moved out, or failed to pay their bill. However, letting homeowners control their own shutoff valve is not recommended by staff. The ability to turn off the water would probably mean that homeowners would also have the ability to turn the water back on, even if the water had been shut off for nonpayment.

### **Making Smart Meters and/or Remote Shutoff Valves Available Citywide**

The City does not currently have a plan to install smart meters citywide. A rough budget estimate for a project of this sort would be \$5 - \$6 million. This would include the cost of the cellular transmitter (Orion device), along with a new meter (or an upgrade to the existing meter), and it would include installation. Meter replacement is currently done by Meter Services staff, but staff would not be able to install all of the 22,000 meters that would need to be upgraded.

Upgrading to smart meters also would entail more frequent meter replacement. The current meters are replaced every 25 years, but smart meters have a limited battery life, and they only come with a 10 year cellular plan subscription. A plan would need to be in place so that the smart meters could be replaced (or have their batteries replaced) every ten years. Also, an additional cellular subscription would need to be purchased every ten years.

In order to avoid having all meters fail all at in the same year (all 22,000 meters, every tenth year), staff would recommend a citywide rollout over a three year period. This would mean that no more than one third of the city's homes would need a battery upgrade or meter replacement in any given year.

### **Citywide Smart Meters in Sheridan, Wyoming**

The City of Sheridan has installed a citywide smart meter network for its 9,500 customers. The technology used in Sheridan is a mix of Kamstrup FlowIQ smart water meters and Mueller smart water meters. Unlike the cellular smart meters that are being tried out here in Casper, Sheridan's devices use a fixed network. Instead of collecting data through cell phone towers, the City of Sheridan has installed its own antennas throughout the city to communicate with the water meters. These antennas relay the information back to the city through an internet connection.

Sheridan's customers can monitor their water usage online. So far, only 6% of Sheridan's customers have chosen to access this service.

The City of Sheridan has also installed Mueller 420RDM remote shutoff valves at certain locations where one water service line is split to serve more than one customer. These shutoff valves allows city staff to remotely turn the water on or off for either customer. The remote shutoff is only used by city staff; Sheridan citizens have not been allowed to access this technology themselves.

## Casper Meter Options Chart

Detailed Chart on the City of Casper’s Meter and Shutoff Valve types, including information on functionality and cost

*Casper Meter Options Chart, page 1 of 4*

Meter Type	Total Purchase Price	Useful Life (Years)	Basic Functionality	Meter Reading Process	Shut Off Process	Usage Information Made Available to Homeowner	How Many Currently in Service in Casper
<b>1. TYPICAL METER INSTALLATION IN CASPER: Mechanical Meter with ERT Device</b>	<b>\$227.50</b>  Neptune T-10 E- Code 5/8" x 3/4", \$142.50  Itron 100w ERT, \$85.00	25 Year replacement program for the meter  15-20 Years on battery for the ERT.	Mechanical water meter measures the volume of water used by residential and commercial buildings. 110 w ERT transmits usage data to a truck-based or handheld receiver.	Meter Services personnel drive by each home to obtain a meter reading once a month on the designated read date.  Once all reads are collected they are sent over to Finance for billing.	Water can only be shut off manually by Meter Services personnel using a curb key. Shutoff is done from outside of the house at the curbstop.	Monthly reads are taken by Meter Services Staff and printed on the utility bill.  Minute-by-minute information not available unless the homeowner is actually watching the dial or digital indicator.	<b>22,634</b>  out of 22,686 meters have this technology, or an older functional equivalent.



Casper Meter Options Chart, page 2 of 4

Meter Type	Total Purchase Price	Useful Life (Years)	Basic Functionality	Meter Reading Process	Shut Off Process	Usage Information Made Available to Homeowner	How Many Currently in Service in Casper
<p><b>2. CURRENTLY AVAILABLE SMART METERS</b></p> <p>Being implemented in difficult-to-read locations</p>	<p><b>\$246.50</b></p> <p>Neptune T-10 E- Code 5/8" x 3/4" \$142.50</p> <p>Orion LTE Cellular Endpoint with 10 year cellular subscription \$104</p>	<p>25 Year replacement program.</p> <p>10 year battery life. Purchase price includes a 10 year cellular service subscription.</p>	<p>Mechanical water meter measures the volume of water used by residential and commercial buildings.</p> <p>When connected to the Orion LTE Cellular Endpoint, users are able to receive meter readings from anywhere through a cellular connection.</p>	<p>Meter readings are constantly uploaded through cell phone towers. Meter Services staff can query usage on the read date and transfer the usage to Finance for bill preparation.</p>	<p>Like Typical Installation: Water can only be shut off manually by Meter Services personnel using a curb key. Shutoff is done from outside of the house at the curbstop.</p>	<p>Online tool lets customers view their up to the minute and usage (website or app). Detailed reports and charts are available.</p>	<p><b>47</b></p> <p>out of 22,686 meters have this technology.</p>

Casper Meter Options Chart, page 3 of 4

Meter Type	Total Purchase Price	Useful Life (Years)	Basic Functionality	Meter Reading Process	Shut Off Process	Usage Information Made Available to Homeowner	How Many Currently in Service in Casper
<b>3. NOT YET AVAILABLE: Smart Meter with Integrated Shutoff Valve</b>	<b>\$345</b> <i>\$345 (When released in 4<sup>th</sup> quarter 2018)</i>	10 year battery life. Purchase price includes a 10 year cellular service subscription.	Meter and shutoff valve are integrated into one device, and it can be managed through a cellular connection.	Like Currently Available smart meter: Meter reading is constantly uploaded through cellular technology. Meter Services staff can query usage on the read date and transfer the usage to Finance for bill preparation.	Water can be shut off remotely (cellular connection) by Meter Services staff. Technology supports <i>valve open, valve closed and partial closed</i> settings.	Like Currently Available smart meter: Online tool lets customers view their up to the minute usage (website or app). Detailed reports and charts are available.	<b>0</b> <b><i>Not yet available</i></b>  Company has indicated it will be released by the end of 2018

Casper Meter Options Chart, page 4 of 4

Meter Type	Total Purchase Price	Useful Life (Years)	Basic Functionality	Meter Reading Process	Shut Off Process	Usage Information Made Available to Homeowner	How Many Currently in Service in Casper
<p><b>4. REGULAR METER WITH A REMOTE SHUTOFF VALVE</b></p> <p><b>Five test locations were established, but this setup is not currently being pursued.</b></p>	<p><b>\$606.50</b></p> <p>Neptune T-10 E- Code 5/8" x 3/4" \$142.50</p> <p>Itron 100w ERT \$85</p> <p>SETflow 100 Smart Valves \$379</p>	<p>25 Years replacement program.</p> <p>15-20 Years on battery</p> <p>Bluetooth or Cellular valve with 10 year cellular subscription</p>	<p>Mechanical water meter measures the volume of water used by residential and commercial buildings. 110 w ERT device transmits usage data to a nearby receiver.</p> <p>Wireless remote shutoff valve is an extra component.</p>	<p>Like standard meters: Meter Services personnel drive by each home to obtain a meter reading once a month on the designated read date.</p> <p>Once all reads are collected they are sent over to finance for billing</p>	<p>The SETflow Smart Valve allows remote control shutoff and turn on over a cellular network or Bluetooth.</p>	<p>Like standard meters: Monthly reads are taken by Meter Services Staff and printed on the utility bill.</p> <p>Minute-by-minute information not available unless the homeowner is actually watching the dial or digital indicator.</p>	<p><b>5</b></p> <p>out of 22,686 meters have this technology.</p>



## City of Sheridan Smart Meter Network Chart

Overview the technology that was recently installed in Sheridan, Wyoming

Meter Type	Basic Functionality	Meter Reading Process	Shut Off Process	Usage Information Made Available to Homeowner	How Many Currently in Service
Kamstrup flowIQ smart water meter  Mueller smart water meter	Water meters are used to measure the volume of water used by residential and commercial buildings that are supplied with water by a public water supply system.	Kamstrup's solution for reading water meters can be used for both drive-by meter reading (AMR) or remote reading via a radio network without leaving the utility (AMI).	Water can only be shut off manually by Meter Services personnel using a curb key. Shutoff is done from outside of the house at the curbstop.	Mi. Data Portal Provide real-time leak and service alerts	9,500
Mi.Net Portal	Comprehensive data gathering solution for water utilities (fixed network)	The Mi.Net system links meters, distribution sensors and control devices in a wireless network for real-time access.	Water can only be shut off manually by Meter Services personnel using a curb key. Shutoff is done from outside of the house at the curbstop.	Can be viewed on website Provide real-time leak and service alerts	6 percent of 9,500 use Mi.Net Portal
Mueller 420RDM	Remote Shutoff Valve	N/A	Remote Shutoff Capabilities VIA Mi.Net Portal	Customers are <u>not</u> allowed operate remote valve	All Services with a single shut off for multiple meters